

**CERTIFICATION OF WORK
PREVENTIVE MAINTENANCE**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: NY051 Date of Visit: 10/5/20

Contractor Personnel on Site:

1. <u>Patrick Brown</u>	3. _____
2. _____	4. _____

Work Performed:

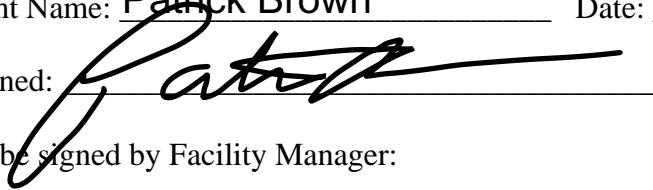
Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. WO'S 9780AN, 9834-9837CAN,9909-9910FQT, 9988-9989MO, 10047-10049SA
2. 10192PMA,10201PMM,1220PMS, 9911-9912FQT, 1006QT, 10050-10051SA
3. 10016QT, 10050-10051SA
4. _____
5. _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Brown Date: 10/5/20

Signed: 

To be signed by Facility Manager:

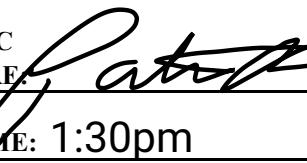
By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: SFC PATRIC HANLON Date: 10/5/20

Signed: 

E-Mail: _____

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
PTAC

SITE AND BLDG #: **NY051-01**LOCATION/RM #: **WO# 10051 ASSET # 10077**MECHANIC
SIGNATURE: DATE: **10/5/20**START TIME: **1:30pm**FINISH TIME: **2pm**

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Schedule shutdown with operating personnel, as needed.	✓	/	
2	As needed, de-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work. Follow lock out/tag out procedures at all times.	✓	/	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Clean the filter with a vacuum or running water. Inspecet filter quarterly, replace/clean as needed	✓	/	filter is clean
2	Remove the front grille and clean it with a dampened cloth.	✓	/	front grill is cleaned
3	Inspect the control panel door and plug. Repair deficiencies.	✓	/	no deficiencies
4	Check the caulking around the PTAC wall sleeve to make sure all air and water openings are properly sealed.	✓	/	unit is properly sealed
5	Check that condensate drains properly. Remove any debris/blockages.	✓	/	no blockages
6	Clean condenser coils with proper coil cleaner.	✓	/	coils are clean
7	Place drain pan cleaner tablet in the basepan to inhibit bacteria growth.	✓	/	gel tab was placed
8	Check clearance around the HVAC unit to ensure that the intake air and discharge air paths are not blocked or restricted	✓	/	no restrictions
9	Clean up work area.	✓	/	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be perfomed by: General Maintenance Worker

Additional Notes: