

**CERTIFICATION OF WORK
PREVENTIVE MAINTENANCE**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: NY051 Date of Visit: 10/19/20

Contractor Personnel on Site:

| | |
|-------------------------|----------|
| 1. <u>PATRICK BROWN</u> | 3. _____ |
| 2. _____ | 4. _____ |

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. WO 10322MO, 10323MO, 10351M,
2. LIGHTING, GATES
3. _____
4. _____
5. _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Brown Date: 10/19/20

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: SFC PATRIC HANLON Date: 10/19/20

Signed: 

E-Mail: _____

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
LIGHTING, OUTSIDE

SITE AND BLDG #: **NY051-01**MECHANIC
SIGNATURE: DATE: **10/19/20**

| | | | |
|----------------|------------------|----------------------|--------------------------|
| LOCATION/RM #: | WO# 10322 | ASSET # 10066 | START TIME: 9am |
| | | 10351 | 190917-294 |
| | | | FINISH TIME: 10am |

| CHECK POINT | CHECKPOINT DESCRIPTION | TASK COMPLETE | | NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|---|---|---------------|----|---|
| | | YES | NO | |
| SPECIAL INSTRUCTIONS | | | | |
| 1 | Schedule and coordinate work with operating personnel. | ✓ | | |
| 2 | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work. | ✓ | | |
| TO BE PERFORMED AT EACH INSPECTION SERVICE | | | | |
| 1 | Inspect lighting contactor for pitting or arcing - report issues | ✓ | | no pitting or arcing |
| 2 | Inspect visual condition of wiring. Look for evidence of overheating. | ✓ | | no evidence of overheating |
| 3 | Check for proper light operation. | ✓ | | lights function properly |
| 4 | Test operation of automatic switches/ time clock/ photocells if applicable. | ✓ | | photocell functions properly |
| 5 | Inspect light pole and mounting devices for deficiencies. | ✓ | | light pole and mounts are good |
| 6 | For any noted deficiency, takes pictures and open corrective maintenance ticket. | ✓ | | no notice of deficiency |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
GATES

SITE AND BLDG #: **NY051-01**

LOCATION/RM #: **WO# 10323 ASSET # 10069**
10351 190917-299

MECHANIC
 SIGNATURE: 

DATE: **10/19/20**START TIME: **10am**FINISH TIME: **12pm**

| CHECK POINT | CHECKPOINT DESCRIPTION | TASK COMPLETE | | NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|---|---|---------------|----|---|
| | | YES | NO | |
| SPECIAL INSTRUCTIONS | | | | |
| 1 | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work. | ✓ | / | |
| 2 | Notify affected personnel before performing PM (alarmed or security entrances). | ✓ | / | |
| TO BE PERFORMED AT EACH INSPECTION SERVICE | | | | |
| 1 | Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess. | ✓ | / | |
| 2 | Check all locking devices. Lubricate as required. | ✓ | / | |
| 3 | Inspect center gate support rollers and lubricate as required. | ✓ | / | |
| 4 | Clean roller track of any debris. | ✓ | / | |
| 5 | Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary. | ✓ | / | |
| 6 | Check for any obstructions that retard full swing or movement of the gate. | ✓ | / | |
| 7 | Check that shrubs and trees are pruned clear of gate. | ✓ | / | |
| 8 | Check hold open devices for proper operation. Lubricate as required. | ✓ | / | |
| 9 | Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required. | ✓ | / | |

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To be performed by: General Maintenance Worker

Additional Notes:

there is a capital project in three places Gates the pole gates are not functioning at all