

**CERTIFICATION OF WORK
PREVENTIVE MAINTENANCE**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: NY039 Date of Visit: 11/24/20

Contractor Personnel on Site:

- | | |
|-------------------------|------------|
| 1. <u>PATRICK BROWN</u> | 3. <u></u> |
| 2. <u></u> | 4. <u></u> |

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. WO'S 10421-10422MO, 10612-10615QT, 10632SA, 10635PMM, 10648PMQ
2. 10660PMS, 10616-10619QT
3. LIGHTING, GATES, WATERPUMP, CHILLER, EXPANSION TANKS
4. WATER HEATER, DOWNSPOUTS/GUTTERS,
5.

CERTIFICATION OF WORK

To be signed by the Contractor:


Print Name: Patrick Brown Date: 11/24/20

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: SGT STORMS Date: 11/24/20

Signed: 

E-Mail:

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
ROOF DRAINS, DOWNSPOUT, AND GUTTER INSPECTION

SITE AND BLDG #: NY039-01

**MECHANIC
SIGNATURE:**

DATE: 11/24/20

LOCATION/RM #: **WO#** 10660 **ASSET #** 190917-265
190917-266

START TIME: 12pm

FINISH TIME: 12:30pm

| CHECK POINT | CHECKPOINT DESCRIPTION | TASK COMPLETE | | NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|--|--|---------------|----|---|
| | | YES | NO | |
| SPECIAL INSTRUCTIONS | | | | |
| 1 | In addition to the procedure(s) outlined in this standard, the equipment manufacturer’s recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to. | ✓ | | |
| 2 | Use care when working in high places. | ✓ | | |
| 3 | Use safety line with harness if necessary. | ✓ | | |
| TO BE PERFORMED AT EACH INSPECTION SERVICE | | | | |
| 1 | Check gutters, drains, and downspouts to insure that they are properly attached to the building, connections sealed, and free of debris. | ✓ | | |
| 2 | Check drain strainers/screens for condition and proper installation. | ✓ | | |
| 3 | If downspouts have heaters, test, operate and correct deficiencies. | ✓ | | |
| 4 | Remove all trash, debris or unsecured material from roof area and gutters. | ✓ | | |
| 5 | Where downspouts discharge onto lower roofs, check if there has been any scouring of the surfacing. | ✓ | | |
| 6 | Check for missing or damaged splash blocks. | ✓ | | |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

I'm submitting a CM request to have these gutters fixed there are several of them that are crushed and there are no splash blocks