

## CERTIFICATION OF WORK PREVENTIVE MAINTENANCE

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: \_\_\_\_\_ Date of Visit: \_\_\_\_\_

Contractor Personnel on Site:

1. _____	3. _____
2. _____	4. _____

**Work Performed:**

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

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## CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: \_\_\_\_\_ Date: \_\_\_\_\_

Signed: 

E-Mail: \_\_\_\_\_

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**GATES**

SITE AND BLDG #: VA099-01

LOCATION/RM #: WO# 11007 ASSET # 1465

MECHANIC  
SIGNATURE: Bill Davis

DATE: 10/17/19

START TIME: 5 AM

FINISH TIME: 5 AM

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
<b>SPECIAL INSTRUCTIONS</b>				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.		✓	
2	Review manufacturer's instructions.		✓	
3	Schedule shutdown with operating personnel.		✓	
4	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		✓	SEE
5	This work should be scheduled at non-peak hours.		✓	
6	Notify affected personnel before performing PM (alarmed or security entrances).		✓	NOTICE
7	Post "out of service" signs and/or barricades, as appropriate.		✓	
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>				
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.		✓	
2	Check all locking devices. Lubricate as required.		✓	
3	Inspect center gate support rollers and lubricate as required.		✓	
4	Clean roller track of any debris.		✓	
5	Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.		✓	SEE
6	Check for any obstructions that retard full swing or movement of the gate.		✓	SEE
7	Check that shrubs and trees are pruned clear of gate.		✓	
8	Check hold open devices for proper operation. Lubricate as required.		✓	
9	Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required.		✓	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker *OUT OF SERVICE PENDING EXIT LOOPS*

**Additional Notes:**

*PER: DON HUSON AFOS.*