CERTIFICATION OF WORK
PREVENTIVE MAINTENANCE

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: __NY039_____ Date of Visit: __12/8/20_____

Contractor Personnel on Site:

1. __Patrick Brown_____   3. _____

2. _____   4. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)
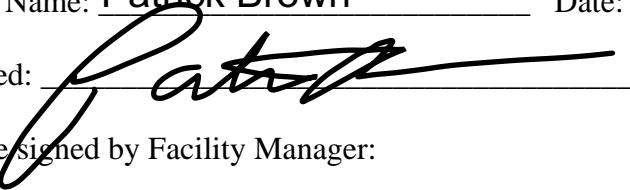
1. __WO's 10720PFQ,10799-10800PMFQT, 10831-10832PMMO_____
2. __11032-11037PMSA, 11042PMM_____
3. __11049PMQ, 11063PMS, 10866PMQT, 11038PMSA, 11064-11065PMS__
4. __FILTERS, LIGHTING, HEATERS,GATES, SUMP PUMP, WALL PACKS,__
5. __EXHAUST SYSTEM_____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: __Patrick Brown_____ Date: __12/8/20_____

Signed: _____

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: __SGT STORMS_____ Date:__12/8/20_____

Signed: _____

E-Mail: _____

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
GATES

			MECHANIC SIGNATURE:	DATE: 12/8/20

SITE AND BLDG #: NY039-01

LOCATION/RM #:

WO# 10832	ASSET # 9935
11042	190917-269
11063	190917-270

START TIME: 8am

FINISH TIME: 8:45am

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
	SPECIAL INSTRUCTIONS			
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		
2	Notify affected personnel before performing PM (alarmed or security entrances).	✓		
	TO BE PERFORMED AT EACH INSPECTION SERVICE			
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.	✓		use PB Blaster garage door lubricant
2	Check all locking devices. Lubricate as required.	✓		
3	Inspect center gate support rollers and lubricate as required.	✓		
4	Clean roller track of any debris.	✓		no debris
5	Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.	✓		all are tight
6	Check for any obstructions that retard full swing or movement of the gate.	✓		no obstructions
7	Check that shrubs and trees are pruned clear of gate.	✓		shrubs and trees are clear of gate
8	Check hold open devices for proper operation. Lubricate as required.	✓		
9	Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required.	✓		wires and top guard are tight

Note: The technician shall perform any repairs identified during PM up to $250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding $250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be perfomed by: General Maintenance Worker

Additional Notes:

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
EMERGENCY EXIT SIGNS AND WALL PACKS

MECHANIC SIGNATURE: _[signature]_ **DATE:** 12/8/20

ACTIVITY AND BLDG #: NY039-01

LOCATION/RM #: **WO#** 11063 **ASSET #** 190917-267 **START TIME:** 11am **FINISH TIME:** 11:30am

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Inspect for structural defects, note needed repairs	✓		no structural defects noted
2	Push test buttons and observe light operation. Note any units that do not operate properly.- Report issues and open a CM ticket	✓		lights function properly
3	Clean exterior with dry cloth.	✓		units are clean
4	For Exit lights check for proper arrow direction.	✓		Arrow directions are proper
5	Make and/or recommend any needed repairs.	✓		

Note: The technician shall perform any repairs identified during PM up to $250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding $250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be perfomed by: General Maintenance Worker

Additional Notes:

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
GATES

MECHANIC SIGNATURE:	**DATE:** 12/8/20

SITE AND BLDG #: NY039-01

LOCATION/RM #:   **WO#** 11063   **ASSET #** 190917-270

START TIME: 11:30am   **FINISH TIME:** 12pm

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE YES	TASK COMPLETE NO	NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
**SPECIAL INSTRUCTIONS**			
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		
2	Notify affected personnel before performing PM (alarmed or security entrances).	✓		
**TO BE PERFORMED AT EACH INSPECTION SERVICE**			
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.	✓		used PB Blaster garage door lubricant
2	Check all locking devices. Lubricate as required.	✓		
3	Inspect center gate support rollers and lubricate as required.	✓		
4	Clean roller track of any debris.	✓		no debris
5	Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.	✓		all are tight
6	Check for any obstructions that retard full swing or movement of the gate.	✓		no obstructions
7	Check that shrubs and trees are pruned clear of gate.	✓		shrubs and trees are clear of gate
8	Check hold open devices for proper operation. Lubricate as required.	✓		
9	Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required.	✓		top guard and wires are tight

Note: The technician shall perform any repairs identified during PM up to $250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding $250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be perfomed by: General Maintenance Worker

Additional Notes: