

**CERTIFICATION OF WORK
PREVENTIVE MAINTENANCE**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: NY051 Date of Visit: 1/19/21

Contractor Personnel on Site:

- | | |
|-------------------------|----------|
| 1. <u>Patrick Brown</u> | 3. _____ |
| 2. _____ | 4. _____ |

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

- WO#'S,
- | |
|---|
| 1. <u>11304,11305,11333,11334,11434,11440,11453,</u> |
| 2. <u>11335,11441</u> |
| 3. _____ |
| 4. ASSET#'S, |
| 5. <u>10066,10069,10070,10071,190917-294,299,277,</u> |
| <u>285,302,10078</u> |
-

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Brown Date: 1/19/21

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: SFC PATRIC HANLON Date: 1/19/21

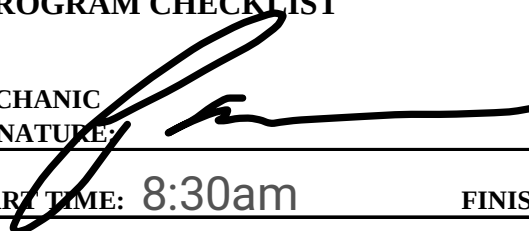
Signed: 

E-Mail: _____

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

GATES

SITE AND BLDG #: **NY051 BLDG1**
 LOCATION/RM #: **parking lot** WO# **11305** ASSET # **10069**
11434 **190917-299**

MECHANIC SIGNATURE:  DATE: **1/19/20**
 START TIME: **8:30am** FINISH TIME: **9am**

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓	✓	
2	Notify affected personnel before performing PM	✓	✓	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.	✓	✓	used PB blaster garage door lubricant
2	Check all locking devices. Lubricate as required.	✓	✓	all are good
3	Inspect gate support rollers and track, lubricate and clean as required.	✓	✓	used white lithium grease
4	Check bolts, fasteners, and mounting hardware. Tighten as necessary.	✓	✓	all are tight
5	Check for any obstructions that prevent full swing or movement of the gate.	✓	✓	no obstructions
6	Check that shrubs and trees are pruned clear of gate.	✓	✓	shrubs and trees are clear of gate
7	Check hold open devices for proper operation. Lubricate as required.	✓	✓	
8	Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required.	✓	✓	top gaurd and wires are tight
9	If applicable, inspect hydraulic driveline (hoses, fittings, and gauges) for signs of leakage.	✓	✓	no hydraulics
10	If applicable, inspect limit switches for proper operation. Adjust as needed.	✓	✓	limit switches are correct
11	If applicable, inspect photoeyes for proper operation and any signs of damage.	✓	✓	no sign's of damage
12	If applicable, have site personnel operate gate with CAC Card insuring proper operation.	✓	✓	gate functions properly with card
13	If applicable, clean control cabinent, ensuring free from debris and insects.	✓	✓	no debris or insects

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

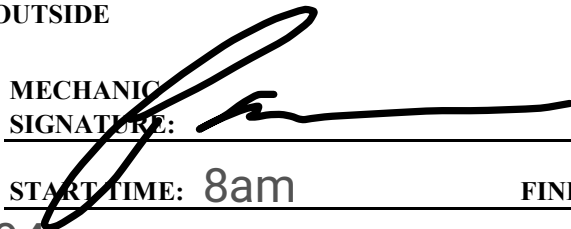
To be performed by: General Maintenance Worker

Additional Notes:

there is capital project submitted to replace all of these
nonfunctioning gates

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST **LIGHTING, OUTSIDE**

SITE AND BLDG #: NY051 BLDG1

MECHANIC
SIGNATURE: 

DATE: 1/19/21

LOCATION/RM #: parking lot

WO# 11304

ASSET # 10066

START TIME: 8am

FINISH TIME: 8:30am

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Schedule and coordinate work with operating personnel.	☒	☐	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	☒	☐	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Inspect lighting contactor for pitting or arcing - report issues	☒	☐	no pitting or arcing
2	Inspect visual condition of wiring. Look for evidence of overheating.	☒	☐	no evidence of overheating
3	Check for proper light operation.	☒	☐	lights function properly
4	Test operation of automatic switches/ time clock/ photocells if applicable.	☒	☐	all function properly
5	Inspect light pole and mounting devices for deficiencies.	☒	☐	light pole and mounting are good
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	☒	☐	no noted deficiency

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: