

**CERTIFICATION OF WORK  
PREVENTIVE MAINTENANCE**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: VA099 Date of Visit: 1/13/20

Contractor Personnel on Site:

- |                          |          |
|--------------------------|----------|
| 1. <u>RICHARD WALKER</u> | 3. _____ |
| 2. _____                 | 4. _____ |

**Work Performed:**

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. WO'S 11487MO, 11526SA, 11488MO, 11527-11528SA
  2. GATE, OVERHEAD DOORS, LIGHTING,AUTO ACCESS
  3. \_\_\_\_\_
  4. \_\_\_\_\_
  5. \_\_\_\_\_
- 

**CERTIFICATION OF WORK**

To be signed by the Contractor:

Print Name: Richard Walker Date: 1/13/20

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Donald Huson Date: 1/13/20

Signed: 

E-Mail: \_\_\_\_\_

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**GATES**

SITE AND BLDG #: **VA099-01**MECHANIC  
SIGNATURE: Rick Wally DATE: 1.13.20LOCATION/RM #: **entry**WO# **11487**ASSET # **1465**START TIME: **8 am**FINISH TIME: **5pm**

| CHECK POINT                                       | CHECKPOINT DESCRIPTION  | TASK COMPLETE |    | NOTES/ ACTIONS<br>(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|---|---|---------------|----|---|
|   |   | YES           | NO |   |
| <b>SPECIAL INSTRUCTIONS</b>                       |   |               |    |   |
| 1   | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work. | ✓             |    |   |
| 2   | Notify affected personnel before performing PM (alarmed or security entrances).   | ✓             |    |   |
| <b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b> |   |               |    |   |
| 1   | Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.  | ✓             |    |   |
| 2   | Check all locking devices. Lubricate as required.   | ✓             |    |   |
| 3   | Inspect center gate support rollers and lubricate as required.  | ✓             |    |   |
| 4   | Clean roller track of any debris.   | ✓             |    |   |
| 5   | Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.  | ✓             |    |   |
| 6   | Check for any obstructions that retard full swing or movement of the gate.  | ✓             |    |   |
| 7   | Check that shrubs and trees are pruned clear of gate.   | ✓             |    |   |
| 8   | Check hold open devices for proper operation. Lubricate as required.  |               | ✓  | <i>open/close loops need replaced.</i>                                  |
| 9   | Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required.   | ✓             |    |   |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:



*Ticket was entered for loop  
replacement with moors.  
Waiting on Approval.*