

**CERTIFICATION OF WORK  
PREVENTIVE MAINTENANCE**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: NY051 Date of Visit: 2/11/21

Contractor Personnel on Site:

- |                         |          |
|-------------------------|----------|
| 1. <u>Patrick Brown</u> | 3. _____ |
| 2. _____                | 4. _____ |

**Work Performed:**

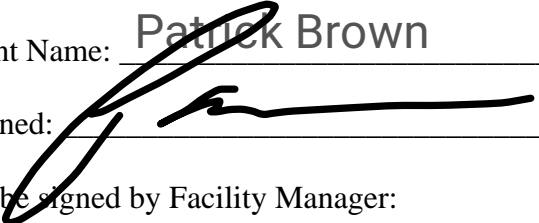
**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. WO#'S, 11486 , 11507 , 11513-11515 , 11542 ,
  2. 11559 , 11560 , 11588-11591 , 11785 , 11786 ,
  3. 11845 , 11858 , 11871 , 11872 , 11787
  4. ASSET#'S, 10043-10045 , 10051-10053 ,
  5. 10066-10069 , 10063 , 10079 , 190917-294 ,  
279-284 , 299 , 295 , 296 , 286 , 301
- 

**CERTIFICATION OF WORK**

To be signed by the Contractor:

Print Name: Patrick Brown Date: 2/11/21

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: SFC PATRIC HANLON Date: 2/11/21

Signed: 

E-Mail: \_\_\_\_\_

# **PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST** **AIR DRYER, REFRIGERATED**

MECHANIC  
SIGNATURE: 

DATE: 2/11/21

SITE AND BLDG #: NY051 BLDG1

LOCATION/RM #: MECH room WO# 11507 ASSET # 190917-288

START TIME: 9am

FINISH TIME: 9:30am

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS  (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Lubricate valves and replace packing, as needed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	packing is good
2	Check dryer operating cycle.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	dryer cycles correctly
3	Inspect and clean heat exchanger, as needed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	heat exchanger is clean
4	Check automatic blow down devices.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	blow down devices function properly
5	Inspect and replace or reinstall inlet filters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	filters are good
6	Check for proper operation and ensure no refrigerent leaks.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	no refrigerant leaks found

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: HVAC Technician

**Additional Notes:**

# **PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST** **VAV BOX**

**SITE AND BLDG #:** NY051 BLDG1  
**LOCATION/RM #:** BLDG1 see below  
**WO#** 10068  
**ASSET #** 10043

**MECHANIC SIGNATURE:**   
**DATE:** 2-11-21  
**START TIME:** 7am  
**FINISH TIME:** 9am

CHECK POINT	CHECKPOINT DESCRIPTION	190917-279		TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO			
SPECIAL INSTRUCTIONS						
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
TO BE PERFORMED AT EACH INSPECTION SERVICE						
1	If EMS system permits, check that the operating controls activate damper per design specifications.-	<input checked="" type="checkbox"/>	<input type="checkbox"/>			Record CFM AIR FLOW <u>289</u>
2	If required, check damper linkage for tightness and lightly lubricate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
3	If required, inspect dampers for free movement.	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
4	If required, inspect actuators for tightness to mounting brackets.	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
5	As needed, tighten electrical connections to servo motor.	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
6	Inspect unit for overall condition and recommend for replacement or other needed repairs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: HVAC Technician

**Additional Notes:**

**WO#'S**

11486  
11507  
11542  
11785  
11871