

**CERTIFICATION OF WORK  
PREVENTIVE MAINTENANCE**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: MD003 Date of Visit: 2/4/20

Contractor Personnel on Site:

1. <u>John Brown</u>	3. _____
2. _____	4. _____

**Work Performed:**

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. WO'S 11592FQ, 11654QT, 11702PMQ, 11703PMQ
2. FILTERS, KITCHEN EQUIP, WATER HEATERS, SUMP PUMP, TIME CLOCK LIGHTING
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

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**CERTIFICATION OF WORK**

To be signed by the Contractor:

Print Name: Johnny W Brown Date: 2/4/20

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Roderick Daniels Date: 2/4/20

Signed: 

E-Mail: \_\_\_\_\_

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**FILTER REPLACEMENT**

SITE AND BLDG #: ME003-01

MECHANIC  
SIGNATURE: 

DATE: 2/4/20

LOCATION/RM #:

WO# 11592

START TIME:

0900

FINISH TIME:

1630

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)		
		YES	NO			
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>						
1	Check, clean, and/or replace filters as required.	✓				
2	Initial and Date Filter (if disposable)	✓				
3	Initial and Date Yellow Maintenance Tag (if applicable)	✓				
ASSET #	SIZE	QTY	NOTES/ ACTIONS			
Record Size :						
1863	18x20x1	2				
1864	18x20x1	2				
1865	18x20x1	2				
1866	18x20x1	2	A/C Units haven't been running didn't need replacing			
1867	18x20x1	2				
1868	18x20x1	2				
1869	18x20x1	2				
1870	18x20x1	2				
1871	18x20 x1	2				
1872	18x20 x1	2				
1873	18x20 x1	2				
1874	18x20 x1	2				
NOTE : Any AHU with outside air -Filter gets replaced Quarterly						
All other filters get replaced annually But inspected Quarterly						

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Technician

Additional Notes: