

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

GATES

SITE AND BLDG #: Alexandria. VA002

MECHANIC
SIGNATURE:



DATE: 7/27/20

LOCATION/RM #: exterior WO# 12409.ASSET #2235&2236

START TIME:

1:15.

FINISH TIME: 1:35

| CHECKPOINT POINT | | CHECKPOINT DESCRIPTION | TASK COMPLETE | | NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|--|---|------------------------|---------------|----|---|
| | | | YES | NO | |
| SPECIAL INSTRUCTIONS | | | | | |
| 1 | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work. | × | | | |
| 2 | Notify affected personnel before performing PM (alarmed or security entrances). | × | | | |
| TO BE PERFORMED AT EACH INSPECTION SERVICE | | | | | |
| 1 | Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess. | × | | | |
| 2 | Check all locking devices. Lubricate as required. | × | | | |
| 3 | Inspect center gate support rollers and lubricate as required. | × | n/a | | no roller track on either asset |
| 4 | Clean roller track of any debris. | | | | |
| 5 | Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary. | × | | | |
| 6 | Check for any obstructions that retard full swing or movement of the gate. | × | | | |
| 7 | Check that shrubs and trees are pruned clear of gate. | × | | | |
| 8 | Check hold open devices for proper operation. Lubricate as required. | n/a. | | | no hold open devices located |
| 9 | Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required. | × | | | |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: