

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

GLYCOL TANK


SITE AND BLDG #: Rockville MD021

MECHANIC
SIGNATURE: 

DATE: 9/14/20

LOCATION/RM #: boiler wo# 12663. ASSET # 1664
rm

START TIME: 10:40. FINISH TIME: 11:00

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✗		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Examine exterior of tank, including fittings, gauges, structural supports, manholes, and handholes for leaks, signs of corrosion, or other defects.	✗		
2	Clean, test and inspect sight glasses, valves, fittings, drains, and controls.	✗		
3	Check condition of agitators and/or float assemblies.	✗	n/a	
4	If applicable, clean strainer(s).			
5	Clean up work site.- Report any issues	✗		



Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: