

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST EMERGENCY EXIT SIGNS AND WALL PACKS

ACTIVITY AND BLDG #: *NY 035 - Bldg 1* MECHANIC SIGNATURE: *[Signature]* DATE: *11-14-18*
 LOCATION/RM #: *Bldg 1* WO# *1270 1273 1271 1274 ASSET # 9850 9853 9851* START TIME: *10:00* FINISH TIME: *11:00*

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	☒		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Inspect for structural defects, note needed repairs	☒		
2	Push test buttons and observe light operation. Note any units that do not operate properly.	☒		Pushed all Buttons
3	Clean exterior with dry cloth.	☒		Wiped Down All units
4	For Exit lights check for proper arrow direction.	☒		Direction of arrows were correct
5	Make and/or recommend any needed repairs.	☒		Sent Report to Adam

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: