

**CERTIFICATION OF WORK  
PREVENTIVE MAINTENANCE**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: NY051 Date of Visit: 5/5/21

Contractor Personnel on Site:

- |                         |          |
|-------------------------|----------|
| 1. <u>PATRICK BROWN</u> | 3. _____ |
| 2. _____                | 4. _____ |

**Work Performed:**

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. WO#'S, 12542, 12571, 12572, 12600 - 12603, 12796,
2. 12811, 12824
3. ASSET#'S, 10043 - 10045, 10066, 10069, 10067,
4. 10068, 10037, 190917-, 294 - 296, 280- 284, 299
5. \_\_\_\_\_

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**CERTIFICATION OF WORK**

To be signed by the Contractor:

Print Name: Patrick Brown Date: 5/5/21

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: SFC ERIC ABBOTT Date: 5/5/21

Signed: 

E-Mail: \_\_\_\_\_

## PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

### LIGHTING, OUTSIDE

SITE AND BLDG #: NY051 BLDG1

MECHANIC  
SIGNATURE: 

DATE: 5/5/21

LOCATION/RM #: pov mov parking

WO# 12571

ASSET # 10066

START TIME: 8am

FINISH TIME: 8:30am

12811 190917-294

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Schedule and coordinate work with operating personnel.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Inspect lighting contactor for pitting or arcing - report issues	<input checked="" type="checkbox"/>	<input type="checkbox"/>	no pitting or arcing
2	Inspect visual condition of wiring. Look for evidence of overheating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	no evidence of overheating
3	Check for proper light operation.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	lights function properly
4	Test operation of automatic switches/ time clock/ photocells if applicable.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	all function properly
5	Inspect light pole and mounting devices for deficiencies.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	light pole and mounting are good
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	no noted deficiency

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**

## PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

### GATES

SITE AND BLDG #: NY051 BLDG1

MECHANIC  
SIGNATURE: 

DATE: 5/5/21

LOCATION/RM #: mov.pov parking

WO# 12572

ASSET # 10069

START TIME: 8:30am

FINISH TIME: 9am

12811

190917-299

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓	✓	
2	Notify affected personnel before performing PM	✓	✓	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.	✓	✓	used PB blaster garage door lubricant
2	Check all locking devices. Lubricate as required.	✓	✓	all are good
3	Inspect gate support rollers and track, lubricate and clean as required.	✓	✓	used white lithium grease
4	Check bolts, fasteners, and mounting hardware. Tighten as necessary.	✓	✓	all are tight
5	Check for any obstructions that prevent full swing or movement of the gate.	✓	✓	no obstructions
6	Check that shrubs and trees are pruned clear of gate.	✓	✓	shrubs and trees are clear of gate
7	Check hold open devices for proper operation. Lubricate as required.	✓	✓	
8	Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required.	✓	✓	top gaurd and wires are tight
9	If applicable, inspect hydraulic driveline (hoses, fittings, and gauges) for signs of leakage.	✓	✓	no hydraulics
10	If applicable, inspect limit switches for proper operation. Adjust as needed.	✓	✓	limit switches are correct
11	If applicable, inspect photoeyes for proper operation and any signs of damage.	✓	✓	no sign's of damage
12	If applicable, have site personnel operate gate with CAC Card insuring proper operation.	✓	✓	gate functions properly with card
13	If applicable, clean control cabinent, ensuring free from debris and insects.	✓	✓	no debris or insects

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To be performed by: General Maintenance Worker

**Additional Notes:**