

**CERTIFICATION OF WORK  
PREVENTIVE MAINTENANCE**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: NY067 Date of Visit: 6/22/21

Contractor Personnel on Site:

1. PATRICK BROWN 3. \_\_\_\_\_  
2. \_\_\_\_\_ 4. \_\_\_\_\_

**Work Performed:**

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. WO#'S, 12884, 12918-12921, 12976-12980, 13044, 13073,
2. 13074, 13148-13153, 13274, 13284, 13315, 13075,
3. 13154-13157, 13316, 13317
4. ASSET#'S, 10552-10558, 10547-10550, 10610, 10615, 10612,
5. 10611, 10617-10619, 10641, 10623-10625, 10642, 190917-, 423, 424, 427, 428, 451, 450, 423-428, 429, 448, 460, 462,

---

**CERTIFICATION OF WORK**

To be signed by the Contractor:

Print Name: Patrick Brown Date: 6/22/21

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: MICHAEL MAROTTA Date: 6/22/21

Signed: 

E-Mail: \_\_\_\_\_

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**FILTER REPLACEMENT**

SITE AND BLDG #: **NY067 BLDG1**MECHANIC  
SIGNATURE: DATE: **6/22/21**LOCATION/RM #: **BLDG1** WO# **12884**START TIME: **7am**FINISH TIME: **8am**

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>				
1	Check, clean, and/or replace filters as required.	✓	X	
2	Initial and Date Filter (if disposable)	✓	X	
3	Initial and Date Yellow Maintenance Tag (if applicable)	✓	X	
ASSET #	SIZE	QTY	NOTES/ ACTIONS	
190917,	Record Size :			
423	12x24x1	1		
424	14x54x1	1		
427	14x54x1	1		
428	14x54x1	1		
<b>NOTE : Any AHU with outside air -Filter gets replaced Quarterly</b>				
<b>All other filters get replaced annually But inspected Quarterly</b>				

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Technician

**Additional Notes:**