

**CERTIFICATION OF WORK
PREVENTIVE MAINTENANCE**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: MD003 Date of Visit: 11/17/20

Contractor Personnel on Site:

1. <u>John Brown</u>	3. _____
2. _____	4. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. WO'S 12940FQ,12995QT,13019SA,13086Q,13101S,13087Q
2. FILTERS,KITCHEN EQUIP,SUMP PUMP, AIR HANDLERS, CONDENSING UNITS
3. LIGHTING
4. _____
5. _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: John Brown Date: 11/17/20

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: SGT Nicholas Cruz Date: 11/17/20

Signed: 

E-Mail: _____

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
ICE MAKER

SITE AND BLDG #: **MD003-01**MECHANIC
SIGNATURE: DATE: **11/17/20**LOCATION/RM #: **WO# 12995 ASSET # 1511**START TIME **0900** FINISH TIME: **1630**

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	De-energize, lock out, and tag electrical circuits.	/	\	
2	Only approved cleaning chemicals shall be used.	/	\	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check with operating or area personnel for any deficiencies; verify cleaning program.	/	\	
2	Visually check for refrigerant, oil and water leaks.	/	\	
3	Inspect ice condition/size.	/	\	
4	Clean air filter	/	\	
5	As needed, drain and clean unit with proper ice machine cleaning solution. Drain and clean at a minimum of annually.	/	\	
6	Check date on water filter, Replace as needed. Water filters should be changed annually at a minimum.	/	\	
7	Check and tighten any loose screw-type electrical connections.	/	\	
8	Check all controls; adjust if necessary.	/	\	
9	Examine water connection; open and close water valve; test ice dispensing valve and (door) metering adjustment.	/	\	
10	Check and clear ice machine draining system (drain vent, strainer, trap).	/	\	
11	Examine condition of bin doors-closure, hinges, gaskets, handles and ease of slide; lubricate as required. Check storage bin condition.	/	\	
12	Clean motor, compressor, and condenser coil.	/	\	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
REACH-IN REFRIGERATORS/ FREEZERS

SITE AND BLDG #: **MD003-01**MECHANIC
SIGNATURE: DATE: **11/17/20**LOCATION/RM #: **WO# 12995 ASSET # 1512**START TIME: **0900** FINISH TIME: **1630**

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	De-energize, lock out, and tag electrical circuits.	/	\	
2	If appliance is disposed, follow regulations concerning removal of refrigerants and disposal of the appliance.	\	/	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check with operating or area personnel for any deficiencies; verify cleaning program.	/	\	
2	Verify indicator light on; check compartment temperature.	/	\	
3	Examine evaporator for proper clearances/slope and air flow.	\	/	
4	Examine handles, hinges and tightness of door closure.	/	\	
5	Examine safety door release and fan shut down safety switch.	/	\	
6	Inspect lighting for burnt out lamps. Replace if required.	/	\	
7	Clean evaporator coil, evaporator drain pan, blowers, fans, motors, and drain piping as required; lubricate motor(s).	/	\	
8	Clean condenser coil and condensing unit section.	/	\	
9	Clean and inspect defrost evaporation trays/pans.	/	\	
10	Check operation of thermostats; calibrated as required.	/	\	
11	Check coil superheat and adjust to manufacturers recommendations.	/	\	
12	Inspect and service all electric motors.	/	\	
13	Check box floor for water or ice accumulation.	/	\	
14	Clean up area and note any deficiencies.	/	\	

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To be performed by: General Maintenance Worker

Additional Notes:

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
TANKS, WATER STORAGE

SITE AND BLDG #: ~~DE001~~ 1 MD003 B-1MECHANIC
SIGNATURE:

11/17/20

LOCATION/RM #: 108 WO# ~~12997~~ 12995 ASSET # ~~1470~~ 1503

START TIME: 0900

FINISH TIME: 1630

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/	/	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Examine exterior of tank including fittings, manholes, and handholes for leaks, signs of corrosion, and correct as indicated.	/	/	
2	Inspect structural supports and repair or replace damaged insulation or covering. If insulation contains asbestos and is damaged or eroded, it is considered a hazardous waste.	/	/	
3	Clean, test and inspect sight glasses, valves, fittings, drains, and controls.	/	/	
4	Clean up work site.	/	/	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
SUMP PUMP

SITE AND BLDG #: **MD003-01**MECHANIC
SIGNATURE: DATE: **11/17/20**LOCATION/RM #: **RM 108** WO# **12995** ASSET # **1514**START TIME: **0900** FINISH TIME: **1630**

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/	/	
2	Excessive sediment and debris, not removed by flushing the pit should be handled on a project basis, and not considered under this standard.	/	/	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Remove cover plates and flush pit.	/	/	
2	Inspect check valve.	/	/	
3	Inspect interior of pit for cracks.	/	/	
4	Inspect cover plate is in place	/	/	
5	Insuure the unit is operating properly, report any deficiencies	/	/	
6	Clean up work area and remove all debris.	/	/	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be perfromed by: General Maintenance Worker

Additional Notes: