

**CERTIFICATION OF WORK
PREVENTIVE MAINTENANCE**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: VA701 Date of Visit: 11.24.2020

Contractor Personnel on Site:

1. <u>Richard Walker</u>	3. _____
2. _____	4. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. WO's12955PFQ,13036PMSA,13042PMA,13064PMM, 13080PMQ,13041SA,
2. 13072PMQ
3. FILTERS, DEHUMIDIFIER,AHU UNITS,ERV, CHILLER,GUTTERS
4. DOWNSPOUTS, MISC KITCHEN EQUIPMENT,LIGHTING, WATER HEATER
5. _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Richard Walker Date: 11.24.2020

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: sgt. Casey Date: 11.24.2020

Signed: _____

E-Mail: _____

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
ROOF DRAINS, DOWNSPOUT, AND GUTTER INSPECTION

SITE AND BLDG #: VA701-02

LOCATION/RM #: *Rooftop* **WO#** 13041

ASSET # 3Y366
3Y367

**MECHANIC
SIGNATURE:**

Richard Walker

DATE: 11.24.2020

START TIME: 8am

FINISH TIME: 4pm

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓	/	
2	Use care when working in high places.	✓	/	
3	Use safety line with harness if necessary.	✓	/	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check gutters, drains, and downspouts to insure that they are properly attached to the building, connections sealed, and free of debris.	✓	/	
2	Check drain strainers/screens for condition and proper installation.	✓	/	
3	If downspouts have heaters, test, operate and correct deficiencies.	✓	/	
4	Remove all trash, debris or unsecured material from roof area and gutters.	✓	/	
5	Where downspouts discharge onto lower roofs, check if there has been any scouring of the surfacing.	✓	/	
6	Check for missing or damaged splash blocks.	✓	/	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: