

**CERTIFICATION OF WORK  
PREVENTIVE MAINTENANCE**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: MD024 Date of Visit: 11/19/20

Contractor Personnel on Site:

- |                      |          |
|----------------------|----------|
| 1. <u>John Brown</u> | 3. _____ |
| 2. _____             | 4. _____ |

**Work Performed:**

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. WO'S 12947FQ,12981MO,13001QT,13025SA,13104S
2. FILTERS,GATES,KITCHEN EQUIP,WATER HEATERS,OUTSIDE LIGHTING
3. AIR HANDLERS,CONDENSING UNITS,HEAT PUMPS, WINDOW AC UNITS
4. \_\_\_\_\_
5. \_\_\_\_\_

**CERTIFICATION OF WORK**

To be signed by the Contractor:

Print Name: Johnny W Brown Date: 11/19/20

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: CW5 MARK SMITH Date: 11/19/20

Signed: AUGUSTIN.KENNETH.PETER.1043702560 Digitally signed by AUGUSTIN.KENNETH.PETER.1043702560  
Date: 2020.11.30 07:08:47 -05'00'

E-Mail: \_\_\_\_\_

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**AIR CONDITIONER - WINDOW UNIT**

**SITE AND BLDG #:** MD024-01

**MECHANIC SIGNATURE:**  **DATE:** 11/19/20

**LOCATION/RM #:** WO# 13104 **ASSET #** 190918-202  
190918-203

**START TIME:** 0900 **FINISH TIME:** 1630

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS
		YES	NO	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Clean filter as needed	/		
2	Check operating temperature.	/		
3	Inspect wiring and electrical controls for loose connections, charred, frayed or broken insulation, evidence of short circuiting, wrong size fuses, circuit breakers, or switches, and other electrical deficiencies. Tighten any loose connections.	/		
4	Inspect motor for excessive heat, noise, and vibration	/		
5	Clean condener and evaporator coils and blower.	/		
6	Inspect for rust and corrosion.	/		
7	Inspect unit for proper operation. Ensure unit it securely mounted in window.	/		
8	Inspect unit for overall condition and recommend for replacement or other needed repairs.	/		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker