

**CERTIFICATION OF WORK
PREVENTIVE MAINTENANCE**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: NY039 Date of Visit: 6/25/21

Contractor Personnel on Site:

- | | |
|-------------------------|----------|
| 1. <u>PATRICK BROWN</u> | 3. _____ |
| 2. _____ | 4. _____ |

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

- | |
|---|
| 1. <u>WO#'S, 13061 , 13062 , 13262-13268 , 12881 ,</u> |
| 2. <u>13029 , 13030 , 13272 , 13282 , 13289 , 13303 ,</u> |
| 3. <u>13096 , 13304 , 13305 ,</u> |
| 4. <u>ASSET#'S, 9891 , 9896 , 9932 , 9935 , 9893-9897 ,</u> |
| 5. <u>9931 , 9943 , 9939 , 190917-, 248 , 245 , 269 , 264 ,</u> |
| <u>267 , 270 , 274 , 275</u> |

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Brown Date: 6/25/21

Signed: _____

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: SSGT maniewski Date: 6/25/21

Signed: _____

E-Mail: _____

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

LIGHTING, OUTSIDE

SITE AND BLDG #: NY039 BLDG1,2,3

 LOCATION/RM #: BLDG1, 2,3
 WO# 13061 ASSET# 9932
 13267 9931
MECHANIC
SIGNATURE: 

DATE: 6/25/21

START TIME: 9am

FINISH TIME: 9:30am

CHECK POINT	CHECK DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
13303-13305 190917-275,275 267 SPECIAL INSTRUCTIONS				
1	Schedule and coordinate work with operating personnel.		<input checked="" type="checkbox"/>	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		<input checked="" type="checkbox"/>	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Inspect lighting contactor for pitting or arcing - report issues		<input checked="" type="checkbox"/>	
2	Inspect visual condition of wiring. Look for evidence of overheating.		<input checked="" type="checkbox"/>	
3	Check for proper light operation.		<input checked="" type="checkbox"/>	
4	Test operation of automatic switches/ time clock/ photocells if applicable.		<input checked="" type="checkbox"/>	
5	Inspect light pole and mounting devices for deficiencies.		<input checked="" type="checkbox"/>	
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.		<input checked="" type="checkbox"/>	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

there is a work order submitted with a quote for fixing all of these lights

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

GATES

SITE AND BLDG #: NY039 BLDG1

MECHANIC
SIGNATURE: 

DATE: 6/25/21

LOCATION/RM #: BLDG1 Outside

WO# 13062

ASSET # 9935

START TIME: 9:30am

FINISH TIME: 10am

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
2	Notify affected personnel before performing PM	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	used PB blaster garage door lubricant
2	Check all locking devices. Lubricate as required.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	all are good
3	Inspect gate support rollers and track, lubricate and clean as required.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	used white lithium grease
4	Check bolts, fasteners, and mounting hardware. Tighten as necessary.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	all are tight
5	Check for any obstructions that prevent full swing or movement of the gate.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	no obstructions
6	Check that shrubs and trees are pruned clear of gate.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	shrubs and trees are clear of gate
7	Check hold open devices for proper operation. Lubricate as required.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
8	Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	top guard and wires are tight
9	If applicable, inspect hydraulic driveline (hoses, fittings, and gauges) for signs of leakage.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	no hydraulics
10	If applicable, inspect limit switches for proper operation. Adjust as needed.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	limit switches are correct
11	If applicable, inspect photoeyes for proper operation and any signs of damage.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	no sign's of damage
12	If applicable, have site personnel operate gate with CAC Card insuring proper operation.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	gate functions properly with card
13	If applicable, clean control cabinet, ensuring free from debris and insects.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	no debris or insects

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To be performed by: General Maintenance Worker

Additional Notes: