

## CERTIFICATION OF WORK PREVENTIVE MAINTENANCE

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: VAD99 Date of Visit: 2.03-04.2021

Contractor Personnel on Site:

|                          |          |
|--------------------------|----------|
| 1. <u>Richard Walker</u> | 3. _____ |
| 2. _____                 | 4. _____ |

### **Work Performed:**

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

---

## CERTIFICATION OF WORK

To be signed by the Contractor:

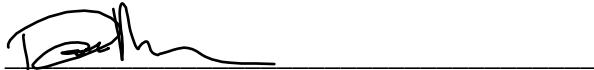
Print Name: Richard Walker Date: 2.04.2021

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Don Hudson Date: 2.04.2021

Signed: 

E-Mail: \_\_\_\_\_

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**GATES**

**SITE AND BLDG #:** VA099-01

**MECHANIC**  
**SIGNATURE:**   
**DATE:** 02/04/2021

**LOCATION/RM #:** motor pool    **WO#** 13349    **ASSET #** 1465

**START TIME:** 9am    **FINISH TIME:** 5pm

| <b>CHECK POINT</b>                                | <b>CHECKPOINT DESCRIPTION</b>                                                                                                                               | <b>TASK COMPLETE</b> |           | <b>NOTES/ ACTIONS</b><br>(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|---------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-----------|--------------------------------------------------------------------------------|
|                                                   |                                                                                                                                                             | <b>YES</b>           | <b>NO</b> |                                                                                |
| <b>SPECIAL INSTRUCTIONS</b>                       |                                                                                                                                                             |                      |           |                                                                                |
| 1                                                 | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work. | ✓                    | /         |                                                                                |
| 2                                                 | Notify affected personnel before performing PM                                                                                                              | ✓                    | /         |                                                                                |
| <b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b> |                                                                                                                                                             |                      |           |                                                                                |
| 1                                                 | Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.                                                            | ✓                    | /         |                                                                                |
| 2                                                 | Check all locking devices. Lubricate as required.                                                                                                           | ✓                    | /         |                                                                                |
| 3                                                 | Inspect gate support rollers and track, lubricate and clean as required.                                                                                    | ✓                    | /         |                                                                                |
| 4                                                 | Check bolts, fasteners, and mounting hardware. Tighten as necessary.                                                                                        | ✓                    | /         |                                                                                |
| 5                                                 | Check for any obstructions that prevent full swing or movement of the gate.                                                                                 | ✓                    | /         |                                                                                |
| 6                                                 | Check that shrubs and trees are pruned clear of gate.                                                                                                       | ✓                    | /         |                                                                                |
| 7                                                 | Check hold open devices for proper operation. Lubricate as required.                                                                                        | ✓                    | /         |                                                                                |
| 8                                                 | Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required.                                                   | ✓                    | /         |                                                                                |
| 9                                                 | If applicable, inspect hydraulic driveline (hoses, fittings, and gauges) for signs of leakage.                                                              | ✓                    | /         |                                                                                |
| 10                                                | If applicable, inspect limit switches for proper operation. Adjust as needed.                                                                               | ✓                    | /         |                                                                                |
| 11                                                | If applicable, inspect photoeyes for proper operation and any signs of damage.                                                                              | ✓                    | /         |                                                                                |
| 12                                                | If applicable, have site personnel operate gate with CAC Card insuring proper operation.                                                                    | ✓                    | /         |                                                                                |
| 13                                                | If applicable, clean control cabinet, ensuring free from debris and insects.                                                                                | ✓                    | /         |                                                                                |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**