

**CERTIFICATION OF WORK
PREVENTIVE MAINTENANCE**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: NY039 Date of Visit: 8/11/21

Contractor Personnel on Site:

1. PATRICK BROWN 3. _____
2. _____ 4. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. WO#'S , 14044 , 14045 , 14235-14238 , 14303 , 14311 , 14312 ,
2. 14343 , 14356 , 14368 , 14369 , 14239 , 14240 , 14313 , 14241 ,
3. 14242
4. ASSET#'S , 9932 , 9935 , 9898 , 9929 , 9933 , 9934 , 9930 , 9940 ,
5. 9941 , 9946 , 9947 , 190917- , 253 , 254 , 269 , 250 , 251 , 263 , 268 ,
243 , 244 , 271 , 273 ,

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Brown Date: 8/11/21

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: SGT STORMS Date: 8/11/21

Signed: 

E-Mail: _____

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
DOOR KEYPAD / CARD READER

SITE AND BLDG #: **NY039 BLDG1**MECHANIC
SIGNATUREDATE: **8/11/21**LOCATION/RM #: **BLDG1**WO# **14369**ASSET # **190917-27**START TIME: **12:30pm**FINISH TIME: **12:45pm**

| CHECK POINT | CHECKPOINT DESCRIPTION | TASK COMPLETE | | NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|---|---|---------------|----|---|
| | | YES | NO | |
| SPECIAL INSTRUCTIONS | | | | |
| 1 | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work. | ✓ | | |
| TO BE PERFORMED AT EACH INSPECTION SERVICE | | | | |
| 1 | If applicable, test the controls for communications to the monitoring center. Inspect key pad for sticking keys and LED lights proper operation . | ✓ | | no sticking Keys lights function properly |
| 2 | Check power supplies.Clean keys and pad with a quick dry electrical cleaner .Wipe unit down | ✓ | | power supplies are good keypad clean |
| 3 | Inspect and test the operation of device.-Observe unit in use by customer | ✓ | | keypads function properly |
| 4 | Ensure proper protection of all visible wiring and conduits | ✓ | | no visible wiring or conduit |
| 5 | Verify that no compromise to devices has occurred (compromise of devices could be from building alterations, partitions, furniture or other obstacles) Any deficiencies found open a CM work order in Maximo and quote will be provided for CM repairs .Notate in note Column | ✓ | | no compromise or deficiencies found |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: