

**CERTIFICATION OF WORK  
PREVENTIVE MAINTENANCE**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: NY039 Date of Visit: 12-4-18 / 12-6-18 / 12-17-18

Contractor Personnel on Site:

- |                         |          |
|-------------------------|----------|
| 1. <u>Patrick Brown</u> | 3. _____ |
| 2. _____                | 4. _____ |

**Work Performed:**

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 1383 FQT, 1384 FQT, 1419 MO, 1420 MO, 1647 SA, 1648 SA, 1649 SA, 1650 SA
2. 1651 SA, 1652 SA, 1460 QT, 1653 SA, 1654 SA
3. Air Handler, Fan Coil, DOuble Light, Single Gate, Unit Heater, Floor Mounted
4. Fan Coil, Unit Heater, Double Light, Exhaust System, Unit Heater
5. \_\_\_\_\_

**CERTIFICATION OF WORK**

To be signed by the Contractor:

Print Name: Patrick Brown Date: 12-21-18

Signed: \_\_\_\_\_

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Doug Rushlo Date: 12/21/18

Signed: \_\_\_\_\_

E-Mail: douglas.rushlo.cfo@mail.mil

# **PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST** **VEHICLE EXHAUST REMOVAL**

**SITE AND BLDG #:** NY039 - Bldg 2

**MECHANIC**

**SIGNATURE:** *Pat*

**DATE:** 12-4-18

**LOCATION/RM #:** Bldg 2 **WO#** 1460 **ASSET #** 9943

**START TIME:** 11:30 AM

**FINISH TIME:** 12:pm

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	✓		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Start and stop fan with local switch	✓		
2	Check motor and fan shaft bearings for noise, vibraton, overheating; lubricate bearings.	✓		No Noise or Vibration
3	Inspect, adjust belts and pulleys. Replace belt as needed.	✓		Belts were tight and in good condition
4	Clean dampers; lubricate pivot points (annually) and inspect linkages for tightness.		✓	No pivot points on this unit
5	Inspect fan for bent blades, unbalance, excessive noise and vibration.	✓		No Bent Blades or Excessive Noise
6	Clean fan as needed.	✓		
7	Visually inspect exhaust system tubing and/or duct work for any damage that could result in leaks.	✓		No Visual Damage All Duct Work Looks Good
8	Repair as needed	✓		No repairs needed

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**