

**CERTIFICATION OF WORK  
PREVENTIVE MAINTENANCE**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: NY039 Date of Visit: 8/30/21

Contractor Personnel on Site:

- |                         |          |
|-------------------------|----------|
| 1. <u>PATRICK BROWN</u> | 3. _____ |
| 2. _____                | 4. _____ |

**Work Performed:**

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. WO#'S , 14408 , 14537 , 14608 , 14069 , 14633 , 14634 ,
2. 14805 , 14813 , 14818 , 14829 , 14665
3. ASSET#'S , 9902 , 9891 , 9896 , 9932 , 9935 , 9943 , 190917-,
4. 248 , 269 , 264 , 249
5. \_\_\_\_\_

**CERTIFICATION OF WORK**

To be signed by the Contractor:

Print Name: Patrick Brown Date: 8/30/21

Signed: \_\_\_\_\_

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: CPL NEWCOMB Date: 8/30/21

Signed: \_\_\_\_\_

E-Mail: \_\_\_\_\_

## PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

### GATES

SITE AND BLDG #: NY039 BLDG1

MECHANIC  
SIGNATURE: 

DATE: 8/30/21

LOCATION/RM #: side of bldg, back entry  
WO# 14634 ASSET # 9935  
14813 190917-269

START TIME: 9:30am

FINISH TIME: 10:30am

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
2	Notify affected personnel before performing PM	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	used PB blaster garage door lubricant
2	Check all locking devices. Lubricate as required.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	all are good
3	Inspect gate support rollers and track, lubricate and clean as required.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	used white lithium grease
4	Check bolts, fasteners, and mounting hardware. Tighten as necessary.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	all are tight
5	Check for any obstructions that prevent full swing or movement of the gate.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	no obstructions
6	Check that shrubs and trees are pruned clear of gate.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	shrubs and trees are clear of gate
7	Check hold open devices for proper operation. Lubricate as required.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
8	Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	top gaurd and wires are tight
9	If applicable, inspect hydraulic driveline (hoses, fittings, and gauges) for signs of leakage.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	no hydraulics
10	If applicable, inspect limit switches for proper operation. Adjust as needed.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	limit switches are correct
11	If applicable, inspect photoeyes for proper operation and any signs of damage.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	no sign's of damage
12	If applicable, have site personnel operate gate with CAC Card insuring proper operation.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	gate functions properly with card
13	If applicable, clean control cabinent, ensuring free from debris and insects.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	no debris or insects

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**