

CERTIFICATION OF WORK PREVENTIVE MAINTENANCE

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: NY051

Date of Visit: 12-27-18 / 12-12-18

Contractor Personnel on Site:

1. Patrick Brown
2. _____
3. _____
4. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 1295 FQT, 1296 FQT, 1392 MO, 1393 MO, 1468 SA, 1469 SA, 1297 FQT, 1298 FQT,
2. 1424 QT, 1470 SA, 1471 SA
3. Air Handler, Flood Light, Single Gate, Unit heater, Flood Light,
4. Heating and Ventilating, PTAC, Exhaust System, Radiant Tube Heater
5. Unit Heater

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Brown Date: 12-27-18

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Douglas Rushilo Date: 12/27/18

Signed: 

E-Mail: Douglas.Rushilo.ctr@mail.mil

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, ELECTRIC

SITE AND BLDG #: NY 051 - Bldg 2

LOCATION/RM #: Bldg 2 WO# 1468 ASSET # 10042

MECHANIC
SIGNATURE:

DATE: 12-21-18

START TIME: 10 am

FINISH TIME: 11 am

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓	/	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓	/	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check heater coils and associated piping for leaks or corrosion.	✓	/	No leaks
2	Clean heating coil. Brush vacuum where accessible.	✓	/	
3	Inspect wiring and electrical controls for loose connections, charred, frayed or broken insulation, evidence of short circuiting, wrong size fuses, circuit breakers, or switches, and other electrical deficiencies. Tighten any loose connections.	✓	/	No frayed or charred wires No loose connections
4	Inspect fan for bent blades, unbalance, excessive noise and vibration.	✓	/	No noise or vibration
5	Check motor and fan shaft bearings for noise, vibration, overheating; lubricate bearings.	✓	/	
6	Verify proper control by modulating the thermostat through complete cycle.	✓	/	
7	Inspect unit for proper operation.	✓	/	
8	Inspect unit for overall condition and recommend for replacement or other needed repairs.	✓	/	Unit is in good condition

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes: