

**CERTIFICATION OF WORK
PREVENTIVE MAINTENANCE**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: NY039 Date of Visit: 8/30/21

Contractor Personnel on Site:

- | | |
|-------------------------|----------|
| 1. <u>PATRICK BROWN</u> | 3. _____ |
| 2. _____ | 4. _____ |

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. WO#'S , 14408 , 14537 , 14608 , 14069 , 14633 , 14634 ,
2. 14805 , 14813 , 14818 , 14829 , 14665
3. ASSET#'S , 9902 , 9891 , 9896 , 9932 , 9935 , 9943 , 190917-,
4. 248 , 269 , 264 , 249
5. _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Brown Date: 8/30/21

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: CPL NEWCOMB Date: 8/30/21

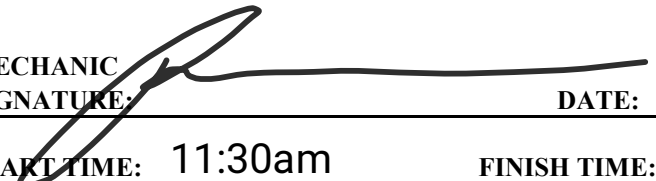
Signed: 

E-Mail: _____

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

OUTDOOR CONDENSING UNIT

SITE AND BLDG #: NY039 BLDG1

MECHANIC
SIGNATURE: 

DATE: 8/30/21

LOCATION/RM #: 1115 WO# 14829 ASSET # 190917-,
248,249

START TIME: 11:30am

FINISH TIME: 1pm

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Schedule outage of unit with personnel in area the unit serves.	☒	☒	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	☒	☒	
3	If disposal of the equipment is required, follow regulations concerning removal of refrigerants and disposal of the unit.	☒	☒	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Remove debris from air screen and clean underneath unit.	☒	☒	screen and around unit are clean
2	Wash coil with coil cleaning solution - Rinse Thoroughly	☒	☒	coils are clean
3	Straighten fin tubes with fin comb, as needed.	☒	☒	fin tubes are straight
4	Check electrical connections for tightness.	☒	☒	electrical connections are good
5	Check mounting base for tightness.	☒	☒	mounting and base are good
6	Inspect fans for bent blades, unbalance, excessive noise and vibrations.	☒	☒	no excessive noise or vibration
7	Inspect all piping for leaks and tighten loose connections.	☒	☒	no leaks or loose connections
8	Check wires at condenser electrical fused safety switches for tightness and burned insulation. Repair as necessary.	☒	☒	wires and insulation are good
9	Check supply air temperature to ensure unit is operating properly. If possible record room temperature.and Humidity	☒	☒	Room temp <u>74</u> Room Humidity <u>52</u> %
10	Inspect unit for overall condition and recommend for replacement or other needed repairs.	☒	☒	no replacement needed
11	Clean up work area.	☒	☒	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes: