

**CERTIFICATION OF WORK  
PREVENTIVE MAINTENANCE**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: NY051 Date of Visit: 10/13/21

Contractor Personnel on Site:

1. PATRICK BROWN      3. \_\_\_\_\_  
2. \_\_\_\_\_      4. \_\_\_\_\_

**Work Performed:**

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. WO#'S , 14876 , 14877 , 14903 , 14907 , 14908 ,  
2. ASSET#'S , 10066 , 10069 , 190917- , 294 , 299 , 277 , 302 ,  
3. \_\_\_\_\_  
4. \_\_\_\_\_  
5. \_\_\_\_\_

---

**CERTIFICATION OF WORK**

To be signed by the Contractor:

Print Name: Patrick Brown Date: 10/13/21

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: SGT ALCALA Date: 10/13/21

Signed: 

E-Mail: \_\_\_\_\_

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**LIGHTING, OUTSIDE**

SITE AND BLDG #: **NY051 BLDG1**

LOCATION/RM #: **BLDG1** WO# **14876** ASSET # **10066**  
**14903** **190917-294**

MECHANIC  
 SIGNATURE: 

DATE: **10/13/21**START TIME: **11am**FINISH TIME: **11:30am**

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
<b>SPECIAL INSTRUCTIONS</b>				
1	Schedule and coordinate work with operating personnel.	/	/	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/	/	
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>				
1	Inspect lighting contactor for pitting or arcing - report issues	✓	/	no pitting or arcing
2	Inspect visual condition of wiring. Look for evidence of overheating.	✓	/	no evidence of overheating
3	Check for proper light operation.	✓	/	lights function properly
4	Test operation of automatic switches/ time clock/ photocells if applicable.	✓	/	all function properly
5	Inspect light pole and mounting devices for deficiencies.	✓	/	light pole and mounting are good
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	✓	/	no noted deficiency

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**GATES**

SITE AND BLDG #: NY051 BLDG1

MOV &amp; POV

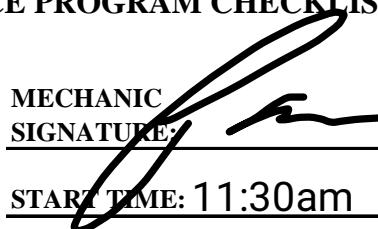
LOCATION/RM #:  
parking

WO# 14877,

ASSET # 10069,

14903

190917-299

MECHANIC  
SIGNATURE: 

DATE: 10/13/21

START TIME: 11:30am

FINISH TIME: 12pm

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
<b>SPECIAL INSTRUCTIONS</b>				
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓	/	
2	Notify affected personnel before performing PM	✓	/	
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>				
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.	✓	/	used PB blaster garage door lubricant
2	Check all locking devices. Lubricate as required.	✓	/	all are good
3	Inspect gate support rollers and track, lubricate and clean as required.	✓	/	used white lithium grease
4	Check bolts, fasteners, and mounting hardware. Tighten as necessary.	✓	/	all are tight
5	Check for any obstructions that prevent full swing or movement of the gate.	✓	/	no obstructions
6	Check that shrubs and trees are pruned clear of gate.	✓	/	shrubs and trees are clear of gate
7	Check hold open devices for proper operation. Lubricate as required.	✓	/	
8	Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required.	✓	/	top gaurd and wires are tight
9	If applicable, inspect hydraulic driveline (hoses, fittings, and gauges) for signs of leakage.	✓	/	no hydraulics
10	If applicable, inspect limit switches for proper operation. Adjust as needed.	✓	/	limit switches are correct
11	If applicable, inspect photoeyes for proper operation and any signs of damage.	✓	/	no sign's of damage
12	If applicable, have site personnel operate gate with CAC Card insuring proper operation.	✓	/	gate functions properly with card
13	If applicable, clean control cabinet, ensuring free from debris and insects.	✓	/	no debris or insects

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: