

## CERTIFICATION OF WORK PREVENTIVE MAINTENANCE

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: NY035 Date of Visit: 12-6-18 / 12-18-18

Contractor Personnel on Site:

1. Patrick Brown 3. \_\_\_\_\_  
2. \_\_\_\_\_ 4. \_\_\_\_\_

### Work Performed:

**Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)**

1. 1380 FQT, 1381 FQT, 1457 QT, 1458 QT, 1642 SA, 1643 SA, 1644 SA, 1382 FQT
2. 1459 QT, 1645 SA, 1646 SA
3. Make up Air Unit, Sump Pump, Kitchen Grease Trap, Unit Heater, Kitchen Hood,
4. Single Gate, Gas Furnace, Exhaust System, Electrical Unit Wall Heater
5. \_\_\_\_\_

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## CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Brown Date: 12-21-18

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Douglas Bushko Date: 12/21/18

Signed: 

E-Mail: douglas.bushko@mail.mil

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**GATES**

SITE AND BLDG #: NY 035 Bldg 1  
LOCATION/RM #: <sup>Parking lot</sup> WO# 1644 ASSET # 9855

MECHANIC  
SIGNATURE: 

DATE: 12-6-18

START TIME: 11 am

FINISH TIME: 11:30 am

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
<b>SPECIAL INSTRUCTIONS</b>				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	✓	/	
2	Review manufacturer's instructions.	✓	/	
3	Schedule shutdown with operating personnel.	✓	/	
4	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓	/	
5	This work should be scheduled at non-peak hours.	✓	/	
6	Notify affected personnel before performing PM (alarmed or security entrances).	✓	/	
7	Post "out of service" signs and/or barricades, as appropriate.	✓	/	
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>				
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.	✓	/	Lubricated hinges with white lithium grease
2	Check all locking devices. Lubricate as required.	✓	/	
3	Inspect center gate support rollers and lubricate as required.	✓	/	No Rollers
4	Clean roller track of any debris.	✓	/	No Roller tracks
5	Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.	✓	/	All were tight
6	Check for any obstructions that retard full swing or movement of the gate.	✓	/	No obstructions
7	Check that shrubs and trees are pruned clear of gate.	✓	/	
8	Check hold open devices for proper operation. Lubricate as required.	✓	/	No hold open devices
9	Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required.	✓	/	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**