

**CERTIFICATION OF WORK
PREVENTIVE MAINTENANCE**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: NY013 Date of Visit: 5/31/22

Contractor Personnel on Site:

- | | |
|-------------------------|----------|
| 1. <u>Patrick Brown</u> | 3. _____ |
| 2. _____ | 4. _____ |

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. WO#'S , 17273 , 17323-17325 , 17501 , 17502 , 17557 ,
2. 17566 , 17573 , 17583 , 17392 , 17503 , 17558 , 17584
3. ASSET#'S , 9212 , 9209 , 9210 , 9211 , 9213 , 9242 ,
4. 9265 , 9250 , 190917- , 101 , 135 , 131 , 133 , 134 , 129 ,
5. 130 , 136 , 137 , 143 ,

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Brown Date: 5/31/22

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: RON VOGT Date: 5/31/22

Signed: 

E-Mail: _____

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #: NY013 BLDG2

**MECHANIC
SIGNATURE:** 

DATE: 5/31/22

LOCATION/RM #: BLDG2 **WO#** 17503 **ASSET #** 9250

START TIME: 12pm

FINISH TIME: 12:30pm

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	☒	☐	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	For gsa/oil heaters: 1. Remove access panels if applicable. 2. Check the fire box liner or refractory for cracks and leaks. 3. Check all gas lines for leaks. Repair as needed.	☒	☐	all are good
2	Clean dirt from heater, vaccuming is preferred.	☒	☐	heater is clean
3	Check operation of gas valve.	☒	☐	gas valve functions properly
4	Check for gas leaks.	☒	☐	no gas leaks found
5	Check operation of thermostat.	☒	☐	thermostat functions properly
6	If applicable, replace primary air intake filter.	☒	☐	filters are new
7	As needed, clean spark electrode and reset gap, replace if necessary.	☒	☐	electrode is good
8	Inspect flue pipe and connections.	☒	☐	connections are good no leaks
9	If applicable, inspect and clean outside air blower and blower intake.	☒	☐	blower is clean
10	Inspect unit for proper operation.	☒	☐	unit functions properly
11	Inspect unit for overall condition and recommend for replacement or other needed repairs.	☒	☐	no needed repairs

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: HVAC Technician

Additional Notes: