

## CERTIFICATION OF WORK PREVENTIVE MAINTENANCE

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: NY051 Date of Visit: 2-20-19

Contractor Personnel on Site:

1. Patrick Brown
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 2165FAN, 2182MO, 2183MO, 2214QT, 2215QT, 2216QT
2. 2217QT, 2434SA, 2435SA, 2436SA
3. Lighting, Gate, Circulating pumps, Emergency lighting, Exit Sign,
4. VAV single duct, Access control.
5. \_\_\_\_\_

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## CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Brown Date: 2-20-19

Signed: ✓

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Eric Abbott SFC Date: 2019 0220

Signed: Eric Abbott

E-Mail: \_\_\_\_\_

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST  
VAV BOX

SITE AND BLDG #: NY051-01

LOCATION/RM #: WO# 2165 FANASSET # 10043  
2434 10043

MECHANIC  
SIGNATURE: 

DATE: 1-20-19

START TIME: 9:45 am

FINISH TIME: 1:45

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	✓		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	If EMS system permits, check that the operating controls activate damper per design specifications.		✓	
2	If required, check damper linkage for tightness and lightly lubricate.	✓		
3	If required, inspect dampers for free movement.		✓	
4	If required, inspect actuators for tightness to mounting brackets.	✓		
5	As needed, tighten electrical connections to servo motor.	✓		all are tight
6	Inspect unit for overall condition and recommend for replacement or other needed repairs.	✓		all are in good condition

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes: *unable to access ability on program to operate valves, there are no external grease points and the only thing I can check is to see that the wiring is proper and that the VAV is not in fault on the program, I need access to do a proper PM.*

*Also there are only 2 VAV's*