CERTIFICATION OF WORK
PREVENTIVE MAINTENANCE

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: NY051 Date of Visit: 6/5/19- 6/20/19

Contractor Personnel on Site:

1. Patrick Brown
2. _____
3. _____
4. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 3691AN, 3692AN, 3693AN, 3694AN, 3762FQT, 3763FQT, 3844MO, 3845MO,
2. 3916SA, 3917SA, 3695AN, 3764FQT, 3765FQT, 3874QT, 3918SA, 3919SA
3. EXHAUST FANS, RETURN FAN, FILTERS, OUTSIDE LIGHTING, GATE, UNIT HEATERS
4. HEATING/VENTILATING UNIT, PTAC, RADIANT TUB HEATER
5. _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Brown Date: 6/20/19

Signed: _____

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: SFC Eric Abbott Date: 6/20/19

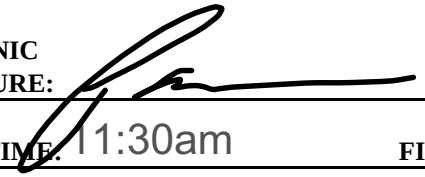
Signed: _____

E-Mail: _____

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

UNIT HEATER, ELECTRIC

SITE AND BLDG #: NY051-01

MECHANIC SIGNATURE: 

DATE: 6/5/19

LOCATION/RM #: Cage UH2 **WO#** 3916 **ASSET #** 10042

START TIME: 11:30am **FINISH TIME:** 12:15pm

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE YES	TASK COMPLETE NO	NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
	SPECIAL INSTRUCTIONS			
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		
	TO BE PERFORMED AT EACH INSPECTION SERVICE			
1	Check heater coils and assocoated piping for leaks or corrision.	✓		no leaks on hot water pipes
2	Clean heating coil. Brush vaccum where accessible.	✓		unit is hot water fed
3	Inspect wiring and electrical controls for loose connections, charred, frayed or broken insulation, evidence of short circuiting, wrong size fuses, circuit breakers, or switches, and other electrical deficiencies. Tighten any loose connections.	✓		wiring is good
4	Inspect fan for bent blades, unbalance, excessive noise and vibration.	✓		all are good
5	Check motor and fan shaft bearings for noise, vibraton, overheating; lubrucate bearings.	✓		no noise from motor or fan shaft bearings
6	Verify proper control by modulating the thermostat through complete cycle.	✓		unit modulates using thermostat
7	Inspect unit for proper operation.	✓		unit operates correctly
8	Inspect unit for overall condition and recommend for replacement or other needed repairs.	✓		unit is in good condition

Note: The technician shall perform any repairs identified during PM up to $250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding $250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be perfomed by: HVAC Technician

Additional Notes: these units are both hot water units not electric units