CERTIFICATION OF WORK
PREVENTIVE MAINTENANCE

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: NY039 Date of Visit: 6/17/19 - 6/25/19

Contractor Personnel on Site:

1. Patrick Brown
2. _____
3. _____
4. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 3835FQT, 3836FQT, 3870MO, 3871MO, 4081SA, 4082SA, 4083SA, 4084SA
2. 4085SA, 4086SA, 3908QT, 4087SA
3. FILTERS, OUTSIDE LIGHTING, UNIT HEATERS, RADIATOR, EXHAUST SYSTEM
4. _____
5. _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patriek Brown Date: 6/25/19

Signed: _____

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Doug Rushlo AFOS Date: 6/25/19

Signed: _____

E-Mail: _____

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

UNIT HEATER, HOT WATER

SITE AND BLDG #: NY039-01

MECHANIC SIGNATURE:

DATE: 6/17/19

LOCATION/RM #:

WO# 4082 **ASSET #** 9894

START TIME: 10:45am

FINISH TIME: 11:30am

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE YES	TASK COMPLETE NO	NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
	SPECIAL INSTRUCTIONS			
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓		
2	Schedule shutdown with operating personnel.	✓		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		
	TO BE PERFORMED AT EACH INSPECTION SERVICE			
1	Check valve for full stroke operation in both directions, if applicable.	✓		valve functions properly
2	Check valve for signs of abnormal wear and leaks. Replace packing if needed.	✓		no signs of abnormal wear or leaks
3	Clean the coil with vacuum cleaner.	✓		coils are clean
4	Comb the fins as needed.	✓		fins are straight
5	Clean all fans and motors.	✓		all fans and motors are clean
6	Check operation of controls and safeties.	✓		controls function properly
7	Lubricate as required.		✓	
8	Check all motors, belts, pulleys, shafts, etc. for alignment.	✓		alignment is good no belts direct drive

Note: The technician shall perform any repairs identified during PM up to $250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding $250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be perfomed by: General Maintenance Worker

Additional Notes: