

**CERTIFICATION OF WORK
PREVENTIVE MAINTENANCE**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: _____ Date of Visit: _____

Contractor Personnel on Site:

- | | |
|----------|----------|
| 1. _____ | 3. _____ |
| 2. _____ | 4. _____ |

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. _____
2. _____
3. _____
4. _____
5. _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: _____ Date: _____

Signed: _____

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: _____ Date: _____

Signed: _____

E-Mail: _____

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

GATES

MECHANIC

SIGNATURE: 

DATE: 11/20/19

SITE AND BLDG #: NY039-01

LOCATION/RM #: WO# 5767 ASSET # 9935

START TIME: 9am

FINISH TIME: 9:30am

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓	✓	
2	Notify affected personnel before performing PM (alarmed or security entrances).	✓	✓	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.	✓	✓	use PB Blaster garage door lubricant
2	Check all locking devices. Lubricate as required.	✓	✓	
3	Inspect center gate support rollers and lubricate as required.	✓	✓	used white lithium grease
4	Clean roller track of any debris.	✓	✓	roller track is clear of debris
5	Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.	✓	✓	all are tight
6	Check for any obstructions that retard full swing or movement of the gate.	✓	✓	no obstructions
7	Check that shrubs and trees are pruned clear of gate.	✓	✓	shrubs and trees are pruned clear of gate
8	Check hold open devices for proper operation. Lubricate as required.	✓	✓	
9	Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required.	✓	✓	top guard and wires are properly fastened

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: