

**PREVENTIVE MAINTENANCE CERTIFICATION OF WORK**  
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID Building: *Rockville MD021* Date of Visit: *11/7/18*

Contractor Personnel on Site:

1. *Patrick Donovan* 4.  
2.  5.  
3.  6.

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. *LIST WOH 6356, 6389, 6357 + 6390*  
2. *Ice makers, Refrigerators, Water Heaters, Air Handlers, Condensing units, dehumidifier, furnace.*  
3.

**CERTIFICATION OF WORK**

To be signed by the Contractor:

Print Name: *Patrick J. Donovan* Date: *11/7/18*  
Signed: *[Signature]*

To be signed by Facility Manager or Government Official

I certify that the above named individuals representing the Contractor arrived on site and to the best of my knowledge, completed the stated work listed:

Print Name Rank: *Baricanoza, Maria SGT* Date: *20181107*  
Signed: *[Signature]*  
E-Mail: *maria.e.baricanoza.mil@mail.mil*

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**DOMESTIC HOT WATER HEATER - ELECTRIC**

**SITE AND BLDG #:** Rockville MD021      **MECHANIC** R. St. John      **DATE:** 11/6/18  
**LOCATION/RM #:** Bldg 2      **WO#** 6357      **ASSET #** 1557      **SIGNATURE:** R. St. John      **START TIME:** 11:05      **FINISH TIME:** 11:15

		TO BE PERFORMED DURING INSPECTION SERVICE			
		SPECIAL INSTRUCTIONS			
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.				
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.				
1	Attach drain hose. Drain several gallons from tank to remove sediment.	✓			
2	Manually check operation of safety valve. Check for corrosion around valve. Verify the safety valve inspection tag is in place. Ensure that no personnel are in area of relief piping discharge.	N/A			
3	Check all connections - electric and water. Tighten as necessary. Ensure power is disconnected to electric heaters prior to checking connections.	✓	all good		
4	Check operation/ setting of aquastat. Check hot water temperature with dial thermometer. set aquastat at minimum value required for all uses.	✓/A	Set Aquastat		
5	Check amperage draw of upper and lower elements and compare to name plate data.	N/A	Check amperage draw of upper and lower elements and compare to name plate data.		
6	Clean element contacts, and check for proper closing under load.	✓	Clean element contacts, and check for proper closing under load.		
7	Clean pump, controls, switches, and starters. Check condition of pump seal or packing, and replace as required.	✓	Clean pump, controls, switches, and starters. Check condition of pump seal or packing, and replace as required.	Good	
8	If applicable, Remove and inspect Anode, replace if necessary	✓	✓		
9	Clean up work area and remove trash.	✓	✓	Done	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**