CERTIFICATION OF WORK
PREVENTIVE MAINTENANCE

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: __NY039_____ Date of Visit: __12/5/19 - 12/18/19__

Contractor Personnel on Site:

1. __Patrick Brown_____   3. _____

2. _____   4. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. __WO6098,6177,6178FQT, WO6210-6210MO,WO6410-6415SA,WO6420PMM__

2. __WO6427PMQ, WO6440PMS, WO6264QT,WO6416SA, WO6441-6442PMS__

3. __FILTERS, LIGHTING, GATES, HEATERS,FAN COILS,SUMP PUMP,WALL__

4. __PACKS, EXHAUST SYSTEM__

5. _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: __Patrick Brown_____ Date: __12/18/19_____

Signed: _____
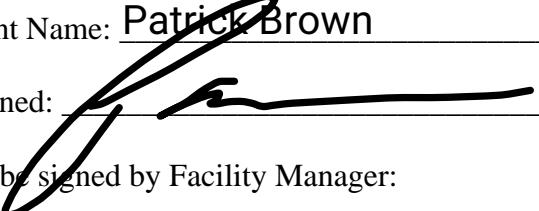
To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: __HM1 Ernest Lovenberg_____ Date:__12/18/19_____

Signed: __Ent Lraly/_____

E-Mail: _____

CMI Management Inc.
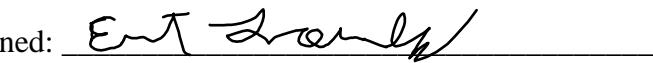
PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, ELECTRIC

SITE AND BLDG #: NY039-01

MECHANIC SIGNATURE: _[signature]_ **DATE:** 12/5/19
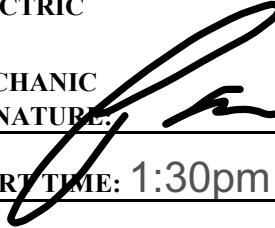
LOCATION/RM #:   **WO#** 6414   **ASSET #** 9897

START TIME: 1:30pm   **FINISH TIME:** 2pm

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check heater coils and assocoated piping for leaks or corrision.	✓		
2	Clean heating coil. Brush vaccum where accessible.	✓		
3	Inspect wiring and electrical controls for loose connections, charred, frayed or broken insulation, evidence of short circuiting, wrong size fuses, circuit breakers, or switches, and other electrical deficiencies. Tighten any loose connections.	✓		
4	Inspect fan for bent blades, unbalance, excessive noise and vibration.	✓		
5	Check motor and fan shaft bearings for noise, vibraton, overheating; lubrucate bearings.		✓	
6	Verify proper control by modulating the thermostat through complete cycle.		✓	
7	Inspect unit for proper operation.and associated T-Stat		✓	
8	Inspect unit for overall condition and recommend for replacement or other needed repairs.	✓		

Note: The technician shall perform any repairs identified during PM up to $250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding $250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be perfomed by: HVAC Technician

Additional Notes: fan motor is seized and needs to be replaced I'm requesting a cm ticket to be opened