

**CERTIFICATION OF WORK  
PREVENTIVE MAINTENANCE**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: NY039 Date of Visit: 12/5/19 - 12/18/19

Contractor Personnel on Site:

1. <u>Patrick Brown</u>	3. _____
2. _____	4. _____

**Work Performed:**

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

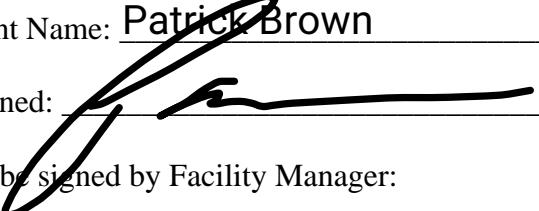
1. WO6098,6177,6178FQT, WO6210-6210MO,WO6410-6415SA,WO6420PMM
2. WO6427PMQ, WO6440PMS, WO6264QT,WO6416SA, WO6441-6442PMS
3. FILTERS, LIGHTING, GATES, HEATERS,FAN COILS,SUMP PUMP,WALL
4. PACKS, EXHAUST SYSTEM
5. \_\_\_\_\_

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**CERTIFICATION OF WORK**

To be signed by the Contractor:

Print Name: Patrick Brown Date: 12/18/19

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: HM1 Ernest Lovenberg Date: 12/18/19

Signed: 

E-Mail: \_\_\_\_\_

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**GATES**

SITE AND BLDG #: **NY039-01**

6210	9935
LOCATION/RM #:	WO# <b>6420</b>
	ASSET # <b>191919-269</b>
	<b>6440</b>
	191917-270

**MECHANIC  
SIGNATURE:**


DATE: **12/5/19**START TIME: **12:10pm**FINISH TIME: **1:30pm**

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
<b>SPECIAL INSTRUCTIONS</b>				
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓	/	
2	Notify affected personnel before performing PM (alarmed or security entrances).	✓	/	
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>				
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.	✓	/	
2	Check all locking devices. Lubricate as required.	✓	/	
3	Inspect center gate support rollers and lubricate as required.	✓	/	
4	Clean roller track of any debris.	✓	/	
5	Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.	✓	/	
6	Check for any obstructions that retard full swing or movement of the gate.	✓	/	
7	Check that shrubs and trees are pruned clear of gate.	✓	/	
8	Check hold open devices for proper operation. Lubricate as required.	✓	/	
9	Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required.	✓	/	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**EMERGENCY EXIT SIGNS AND WALL PACKS**

ACTIVITY AND BLDG #: **NY039-01**MECHANIC  
SIGNATUREDATE: **12/5/19**

LOCATION/RM #:

**WO# 6440**ASSET # **191917-267**START TIME: **6am**FINISH TIME: **7:30am**

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>				
1	Inspect for structural defects, note needed repairs	✓		
2	Push test buttons and observe light operation. Note any units that do not operate properly.- Report issues and open a CM ticket		✓	
3	Clean exterior with dry cloth.	✓		
4	For Exit lights check for proper arrow direction.		✓	
5	Make and/or recommend any needed repairs.	✓		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:** no repairs needed all of the lights on the building work properly