

CERTIFICATION OF WORK PREVENTIVE MAINTENANCE

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: NY010 Date of Visit: 4 DEC 18

Contractor Personnel on Site:

1. John Daley
2. _____
3. _____
4. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 6477 MO, 6543 QT, 6632 SA, 6736 SA 6748 SA
2. Flood Light Pole, Hot Water Pump, HW Exp Tank, Hot Water Pump, Convector/Radiator
3. Unit Heater
4. _____
5. _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: John Daley Date: 4 DEC 18

Signed: John Daley

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: John F. GRANATA Date: 4 DEC 28

Signed: John F. Granata

E-Mail: _____

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
RADIANT BASEBOARDS/CONVECTORS (STEAM, HOT WATER, OR ELECTRIC)

SITE AND BLDG #: NY010 - 01

MECHANIC

SIGNATURE:

John Dailey

DATE: *Dec 4/Nov 18*

LOCATION/RM #: *Various* WO# *6632* ASSET # *3953*

START TIME: *0900*

FINISH TIME: *1400*

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check radiator valve for free turning and seating. Check packing.	✓		
2	Remove covers or wall panels. Note: Extreme care must be taken when removing marble or granite wall panels. These panels are extremely heavy and very fragile.	✓		
3	Check housing, braces, supports, hangers, and hardware for signs of deterioration or damage.	✓		
4	Check temperature or flow controls, shutoff valves, vents and traps for proper operation.	✓		
5	If radiator has automatic temperature regulating valve, remove valve cover and remove dirt by vacuuming.	✓		
6	For hot water radiators, check air bleed valve.	✓		
7	Wire brush and treat with rust inhibitor all rusted areas.	✓		
8	Check coils, piping, and fin material for damage, leaks or looseness. Straighten finned material as necessary.	✓		
9	Vacuum out finned tube area and interior housing.	✓		
10	Clean and replace covers or wall panels and caulk wall panels as required. Clean work area.	✓		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: