

**CERTIFICATION OF WORK  
PREVENTIVE MAINTENANCE**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: NY051 Date of Visit: 1/15/20

Contractor Personnel on Site:

- |                         |          |
|-------------------------|----------|
| 1. <u>Patrick Brown</u> | 3. _____ |
| 2. _____                | 4. _____ |

**Work Performed:**

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

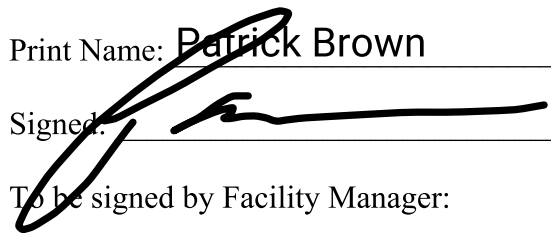
1. WO'S 6690-6691MO, 6719-6720SA, 6826PMM, 6832PMQ, 6845PMS,
2. 6721SA, 6833PMQ
3. LIGHTING, GATES, OVERHEAD DOORS, DEHUMIDIFIER
4. \_\_\_\_\_
5. \_\_\_\_\_

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**CERTIFICATION OF WORK**

To be signed by the Contractor:

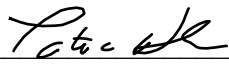
Print Name: Patrick Brown Date: 1/15/20

Signed:  \_\_\_\_\_

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

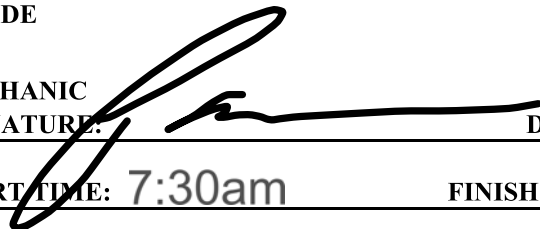
Print Name/Rank: SFC PATRIC HANLON Date: 1/15/20

Signed:  \_\_\_\_\_

E-Mail: \_\_\_\_\_

## PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

### LIGHTING, OUTSIDE

SITE AND BLDG #: **NY051-01**MECHANIC  
SIGNATURE: DATE: **1/15/20**LOCATION/RM #: **WO# 6690 ASSET # 10066**  
**6826 190917-294**START TIME: **7:30am**FINISH TIME: **8am**

| CHECK POINT                                | CHECKPOINT DESCRIPTION                                                                                                                                      | TASK COMPLETE |    | NOTES/ ACTIONS<br>(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|--------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|----|-------------------------------------------------------------------------|
|                                            |                                                                                                                                                             | YES           | NO |                                                                         |
| SPECIAL INSTRUCTIONS                       |                                                                                                                                                             |               |    |                                                                         |
| 1                                          | Schedule and coordinate work with operating personnel.                                                                                                      | ✓             |    |                                                                         |
| 2                                          | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work. | ✓             |    |                                                                         |
| TO BE PERFORMED AT EACH INSPECTION SERVICE |                                                                                                                                                             |               |    |                                                                         |
| 1                                          | Inspect lighting contactor for pitting or arcing - report issues                                                                                            | ✓             |    |                                                                         |
| 2                                          | Inspect visual condition of wiring. Look for evidence of overheating.                                                                                       | ✓             |    |                                                                         |
| 3                                          | Check for proper light operation.                                                                                                                           | ✓             |    |                                                                         |
| 4                                          | Test operation of automatic switches/ time clock/ photocells if applicable.                                                                                 | ✓             |    |                                                                         |
| 5                                          | Inspect light pole and mounting devices for deficiencies.                                                                                                   | ✓             |    |                                                                         |
| 6                                          | For any noted deficiency, takes pictures and open corrective maintenance ticket.                                                                            | ✓             |    |                                                                         |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

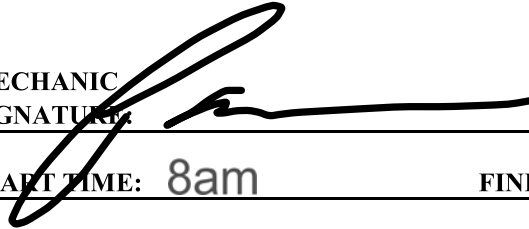
To be performed by: General Maintenance Worker

**Additional Notes:**

there is a work order already put in by RON Vogt to find out why the controls for the lights are not working

## PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

### GATES

MECHANIC  
SIGNATURE: 

DATE: 1/15/20

SITE AND BLDG #: NY051-01

 LOCATION/RM #:      WO# 6691      ASSET # 10069  
                                          6826      190917-299

START TIME: 8am

FINISH TIME: 8:30am

| CHECK POINT                                | CHECKPOINT DESCRIPTION                                                                                                                                      | TASK COMPLETE                       |                                     | NOTES/ ACTIONS<br>(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|--------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------------------------------------------|
|                                            |                                                                                                                                                             | YES                                 | NO                                  |                                                                         |
| SPECIAL INSTRUCTIONS                       |                                                                                                                                                             |                                     |                                     |                                                                         |
| 1                                          | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work. | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |                                                                         |
| 2                                          | Notify affected personnel before performing PM (alarmed or security entrances).                                                                             | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |                                                                         |
| TO BE PERFORMED AT EACH INSPECTION SERVICE |                                                                                                                                                             |                                     |                                     |                                                                         |
| 1                                          | Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.                                                            | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |                                                                         |
| 2                                          | Check all locking devices. Lubricate as required.                                                                                                           | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |                                                                         |
| 3                                          | Inspect center gate support rollers and lubricate as required.                                                                                              | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |                                                                         |
| 4                                          | Clean roller track of any debris.                                                                                                                           | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |                                                                         |
| 5                                          | Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.                                                                              | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |                                                                         |
| 6                                          | Check for any obstructions that retard full swing or movement of the gate.                                                                                  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |                                                                         |
| 7                                          | Check that shrubs and trees are pruned clear of gate.                                                                                                       | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |                                                                         |
| 8                                          | Check hold open devices for proper operation. Lubricate as required.                                                                                        | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |                                                                         |
| 9                                          | Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required.                                                   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |                                                                         |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**

Asset# 190917-299 is nonfunctional there is a capital project submitted to have all the gates on this site replaced