

**CERTIFICATION OF WORK
PREVENTIVE MAINTENANCE**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: NY013 Date of Visit: 3/17/20

Contractor Personnel on Site:

- | | |
|-------------------------|------------|
| 1. <u>PATRICK BROWN</u> | 3. <u></u> |
| 2. <u></u> | 4. <u></u> |

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. WO'S 7395-7397FQT, 7603-7606SA, 7650M, 7658Q, 7663S, 7459QT, 7664S
2. FILTERS, AIR HANDLERS, MINI-SPLITS, LIGHTING, GATES, EXHAUST,
3.
4.
5.

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Brown Date: 3/17/20

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: SFC KEVIN STEWART Date: 3/17/20

Signed: 

E-Mail:

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

VEHICLE EXHAUST REMOVAL

MECHANIC
SIGNATURE: 

DATE: 3/17/20

START TIME: 11:30am

FINISH TIME: 12pm

SITE AND BLDG #: NY013-02

LOCATION/RM #: WO# 7479 ASSET # 9265

| CHECK POINT | CHECKPOINT DESCRIPTION | TASK COMPLETE | | NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|--|---|-------------------------------------|--------------------------|---|
| | | YES | NO | |
| SPECIAL INSTRUCTIONS | | | | |
| 1 | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| TO BE PERFORMED AT EACH INSPECTION SERVICE | | | | |
| 1 | Start and stop fan with local switch | <input checked="" type="checkbox"/> | <input type="checkbox"/> | switch functions properly |
| 2 | Check motor and fan shaft bearings for noise, vibraton, overheating; lubricate bearings.-Inspect hoses -report issues -open CM ticket | <input checked="" type="checkbox"/> | <input type="checkbox"/> | used Lucas heavy duty grease |
| 3 | Inspect, adjust belts and pulleys. Replace belt as needed. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | belts and pulleys are good |
| 4 | Clean dampers; lubricate pivot points (annually) and inspect linkages for tightness. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 5 | Inspect fan for bent blades, unbalance, excessive noise and vibration. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | no excessive noise or vibration |
| 6 | Clean fan as needed. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | fan is clean |
| 7 | Visually inspect exhaust system tubing and/or duct work for any damage that could result in leaks. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | no damage or leaks |
| 8 | Repair as needed | <input checked="" type="checkbox"/> | <input type="checkbox"/> | no repairs needed |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: