

## CERTIFICATION OF WORK PREVENTIVE MAINTENANCE

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: \_\_\_\_\_ Date of Visit: \_\_\_\_\_

Contractor Personnel on Site:

1. _____	3. _____
2. _____	4. _____

**Work Performed:**

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

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## CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signed: Yordan Johnson

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: \_\_\_\_\_ Date: \_\_\_\_\_

Signed: Edward E. Stone

E-Mail: \_\_\_\_\_

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**FILTER REPLACEMENT**

**SITE AND BLDG #:** PA118    **WO #:** 7556

**MECHANIC**  
**SIGNATURE:**

**DATE:** 3/18/2019

**LOCATION/RM #:**

**START TIME:** 8:00 AM

**FINISH TIME:** 4:30 PM

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>				
1	Check, clean, and/or replace both internal and external filters as necessary.	✓		
2	Label and Date Filter	✓		
3	Initial Yellow Maintenance Tag get if applicable	✓		
QTY	SIZE			EQUIPMENT
4	16x24x2 Filter	✓		AHU - 6
4	16x24x2 Filter	✓		AHU - 5
4	16x24x2 Filter	✓		AHU - 4
4	16x20x2 Filter	✓		AHU - 4
4	16x24x2 Filter	✓		AHU - 3
4	16x20x2 Filter	✓		AHU - 3
4	16x24x2 Filter	✓		AHU - 2
4	16x20x2 Filter	✓		AHU - 2
4	16x24x2 Filter	✓		AHU - 1
4	16x20x2 Filter	✓		AHU - 1
1	16x24x1 Filter	✓		Warehouse Split System

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: GMW **Additional Notes:**