

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST				
HOT AIR FURNACE				
ACTIVITY AND BLDG #: PA183		MECHANIC SIGNATURE: SK	DATE: 5/23/19	
LOCATION: WAREHOUSE NO# 8549 J454		START TIME: 930	FINISH TIME: 945	
CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS (IF TASK COMPLETE IS CHECKED AND PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓		
2	Review manufacturer's instructions.	✓		
3	Schedule shutdown with operating personnel.	✓		
4	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Remove furnace ends and access panels if applicable	✓		
2	Check the fire box liner or refractory for cracks and leaks.	✓		
3	Check smoke stack for obstructions, leaks, etc.	✓		
4	Clean bottom of smoke stack (breaching).	✓		
5	Clean all fans and motors.	✓		
6	Check operation of controls and safeties.	✓		
7	Lubricate as required.	✓		
8	Check and clean plenum (clean cooling coils and check for leaks, if	✓		
9	Replace furnace and access panels ends if removed.	✓		
10	Check all motors, belts, pulleys, shafts, etc. for alignment.	✓		
11	Treat all rusted areas with rust inhibitor and touch up paint.	✓		
12	Remove lock outs and tags. Restore fuel and power supply.	✓		

Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.

Checklist compiled in accordance with:

- General Services Administration (GSA) Public Building Service, 2012, Public Buildings Maintenance Standards Final October 1.

PAVET IN WAY ON
GROUND. COULDN'T ACCESS

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PLEASE PROVIDE EXPLANATION)
		YES	NO	
- Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at (Provide Link to OEM Manual/Asset Library)				
Additional Notes:				

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST					
HOT AIR FURNACE					
ACTIVITY AND BLDG #: PA183		MECHANIC SIGNATURE: SK		DATE: 5/23/19	
LOCATION: WAREHOUSE		START TIME: 9:45		FINISH TIME: 10	
CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS	
		YES	NO	(If Task Complete is checked, no provide explanation)	
SPECIAL INSTRUCTIONS					
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓			
2	Review manufacturer's instructions.	✓			
3	Schedule shutdown with operating personnel.	✓			
4	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓			
TO BE PERFORMED AT EACH INSPECTION SERVICE					
1	Remove furnace ends and access panels if applicable	✓			
2	Check the fire box liner or refractory for cracks and leaks.	✓			
3	Check smoke stack for obstructions, leaks, etc.	✓			
4	Clean bottom of smoke stack (breaching)	✓			
5	Clean all fans and motors.	✓			
6	Check operation of controls and safeties.	✓			
7	Lubricate as required.	✓			
8	Check and clean plenum (clean cooling coils and check for leaks, if	✓			
9	Replace furnace and access panels ends if removed.	✓			
10	Check all motors, belts, pulleys, shafts, etc. for alignment	✓			
11	Treat all rusted areas with rust inhibitor and touch up paint.	✓			
12	Remove lock outs and tags. Restore fuel and power supply.	✓			
Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. Checklist compiled in accordance with: - General Services Administration (GSA) Public Building Service. 2012. <i>Public Buildings Maintenance Standards Final</i> . October 1.					

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS (IF TASK COMPLETE IS CHECKED, NO, PROVIDE EXPLANATION)
		YES	NO	
- Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at (Provide Link to OEM Manual/Asset Library)				
Additional Notes:				

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST					
HOT AIR FURNACE					
ACTIVITY AND BLDG #: PA183		MECHANIC SIGNATURE: SK		DATE: 5/23/19	
LOCATION: WAREHOUSE no. 8549 3454		START TIME: 10		FINISH TIME: 1015	
CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS	
		YES	NO	IF TASK COMPLETE IS CHECKED, NO PROVIDE EXPLANATION	
SPECIAL INSTRUCTIONS					
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓			
2	Review manufacturer's instructions.	✓			
3	Schedule shutdown with operating personnel.	✓			
4	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓			
TO BE PERFORMED AT EACH INSPECTION SERVICE					
1	Remove furnace ends and access panels if applicable	✓			
2	Check the fire box liner or refractory for cracks and leaks.	✓			
3	Check smoke stack for obstructions, leaks, etc.	✓			
4	Clean bottom of smoke stack (breaching)	✓			
5	Clean all fans and motors	✓			
6	Check operation of controls and safeties.	✓			
7	Lubricate as required.	✓			
8	Check and clean plenum (clean cooling coils and check for leaks, if	✓			
9	Replace furnace and access panels ends if removed.	✓			
10	Check all motors, belts, pulleys, shafts, etc. for alignment.	✓			
11	Treat all rusted areas with rust inhibitor and touch up paint.	✓		DRAFT INDUCER SEIZED, NEEDS REPLACED	
12	Remove lock outs and tags. Restore fuel and power supply.				

Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.

Checklist compiled in accordance with:

- General Services Administration (GSA) Public Building Service, 2012, Public Buildings Maintenance Standards Final October 1.

YOK SEAL w/ mom4269725

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS
		YES	NO	
- Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at (Provide Link to OEM Manual/Asset Library).				
Additional Notes:				

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HOT AIR FURNACE					
ACTIVITY AND BLDG #: PA183		MECHANIC SIGNATURE: SK	DATE: 5/23/19		
LOCATION: WAREHOUSE		START TIME: 10 15	FINISH TIME: 10 30		
CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS	
		YES	NO	IF TASK COMPLETE IS CHECKED, NO NEED PROVIDE EXPLANATION	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓			
2	Review manufacturer's instructions.	✓			
3	Schedule shutdown with operating personnel.	✓			
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TO BE PERFORMED AT EACH INSPECTION SERVICE					
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2	Check the fire box liner or refractory for cracks and leaks.	✓			
3	Check smoke stack for obstructions, leaks, etc.	✓			
4	Clean bottom of smoke stack (breaching).	✓			
5	Clean all fans and motors.	✓			
6	Check operation of controls and safeties.	✓			
7	Lubricate as required.	✓			
8	Check and clean plenum (clean cooling coils and check for leaks, if	✓			
9	Replace furnace and access panels ends if removed.	✓			
10	Check all motors, belts, pulleys, shafts, etc. for alignment.	✓			
11	Treat all rusted areas with rust inhibitor and touch up paint.	✓			
12	Remove lock outs and tags. Restore fuel and power supply.	✓			
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PRESS. SWITCH FAILED. NEEDS REPLACED

YORK SERIAL# W0M4269724

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS (IF TASK COMPLETE CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
- Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at (Provide Link to OEM Manual/Asset Library).				
Additional Notes:				