CERTIFICATION OF WORK
PREVENTIVE MAINTENANCE

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: NY126 Date of Visit: 6/11/19

Contractor Personnel on Site:

1. PATRICK BROWN
2. _____
3. _____
4. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 9142AN, 9215MO, 9290QT, 9317QT, 9425SA, 9182AN, 9465SA
2. EXHAUST FANS, OUTSIDE LIGHTING, CIRCULATING PUMPS, GREASE TRAPS,
3. HEATERS, **KITCHEN HOOD**
4. MAY FOLLOW UP WO8762 ASSET 3221 SWITCH WAS SUPPOSED TO BE REPLACED
5. AIR COOLED CHILLED PACKAGE

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Brown Date: 6/11/19

Signed: _____

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: John Granata AFOS Date: 6/11/19

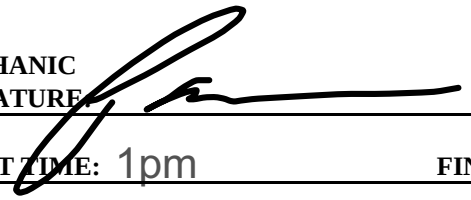
Signed: _____

E-Mail: _____

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

UNIT HEATER, ELECTRIC

SITE AND BLDG #: NY0126-01

MECHANIC SIGNATURE: 

DATE: 6/11/19

LOCATION/RM #:

WO# 9425 **ASSET #** 4169 4218 4574

START TIME: 1pm **FINISH TIME:** 1:30pm

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE YES	TASK COMPLETE NO	NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
	SPECIAL INSTRUCTIONS			
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		
	TO BE PERFORMED AT EACH INSPECTION SERVICE			
1	Check heater coils and assocoated piping for leaks or corrision.	✓		no leaks or corrosion
2	Clean heating coil. Brush vaccum where accessible.	✓		heating coils are clean
3	Inspect wiring and electrical controls for loose connections, charred, frayed or broken insulation, evidence of short circuiting, wrong size fuses, circuit breakers, or switches, and other electrical deficiencies. Tighten any loose connections.	✓		wiring is all in good shape
4	Inspect fan for bent blades, unbalance, excessive noise and vibration.	✓		fan blades are good
5	Check motor and fan shaft bearings for noise, vibraton, overheating; lubrucate bearings.	✓		no noise vibration or evidence of overheating
6	Verify proper control by modulating the thermostat through complete cycle.	✓		thermostats function correctly
7	Inspect unit for proper operation.	✓		units operate correctly
8	Inspect unit for overall condition and recommend for replacement or other needed repairs.	✓		

Note: The technician shall perform any repairs identified during PM up to $250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding $250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be perfomed by: HVAC Technician

Additional Notes:

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

UNIT HEATER, HOT WATER

SITE AND BLDG #: NY0126-01

MECHANIC SIGNATURE:

DATE: 6/11/19

LOCATION/RM #:

WO# 9425 **ASSET #** 4351 4522

START TIME: 1:30pm **FINISH TIME:** 2pm

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE YES	TASK COMPLETE NO	NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
	SPECIAL INSTRUCTIONS			
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓		
2	Schedule shutdown with operating personnel.	✓		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		
	TO BE PERFORMED AT EACH INSPECTION SERVICE			
1	Check valve for full stroke operation in both directions, if applicable.	✓		Valve functions properly
2	Check valve for signs of abnormal wear and leaks. Replace packing if needed.	✓		no signs of abnormal wear no leaks
3	Clean the coil with vacuum cleaner.	✓		coils are clean
4	Comb the fins as needed.	✓		fins are straight
5	Clean all fans and motors.	✓		all fans and motors are clean
6	Check operation of controls and safeties.	✓		all controls function properly
7	Lubricate as required.	✓		
8	Check all motors, belts, pulleys, shafts, etc. for alignment.	✓		all are direct drive

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To be perfomed by: General Maintenance Worker

Additional Notes: