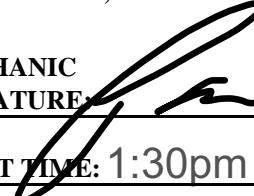


PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #: **NY030-2**MECHANIC
SIGNATURE: DATE: **6/18/19**LOCATION/RM #: **WO# 9472 ASSET # 4508**START TIME: **1:30pm**FINISH TIME: **2:15pm**

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/	\	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	\	/	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	For gsa/oil heaters: 1. Remove access panels if applicable. 2. Check the fire box liner or refractory for cracks and leaks. 3. Check all gas lines for leaks. Repair as needed.	/	\	no leaks no repairs needed
2	Clean dirt from heater, vaccuming is preferred.	/	\	
3	Check operation of gas valve.	/	\	gas valves operate correctly
4	Check for gas leaks.	/	\	no gas leaks
5	Check operation of thermostat.	/	\	thermostat functions correctly
6	If applicable, replace primary air intake filter.	/	\	no primary intake filter
7	As needed, clean spark electrode and reset gap, replace if necessary.	/	\	
8	Inspect flue pipe and connections.	/	\	flue pipe and connections look good
9	If applicable, inspect and clean outside air blower and blower intake.	/	\	no outside air blower
10	Inspect unit for proper operation.	/	\	unit functions correctly
11	Inspect unit for overall condition and recommend for replacement or other needed repairs.	/	\	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes: