

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, HOT WATER

SITE AND BLDG #: WV006-01

**MECHANIC
SIGNATURE:**

Audrey Bird

DATE: 12-18-18

LOCATION/RM #:

START TIME:

8AM

FINISH TIME:

3:30PM

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
WV006-01	6650	4369	PM-SA-4030	Trane	UHSA-018S-8A-AAA	S80M-20808	J-1502000-08 1-pc Unit Heater, Hot Water	Rm 182
WV006-01	6650	4394	PM-SA-4030	Trane	UHSA-020S-2C-AAA	D85G00900	J-1502000-08 1-pc Unit Heater, Hot Water, Suspended	Rm 183
WV006-01	6650	4395	PM-SA-4030	Trane	UHSA-42S-8C-AAC	D85G00911	J-1502000-08 1-pc Unit Heater, Hot Water, Suspended	Mech Rm.
WV006-01	6650	4428	PM-SA-4030		UHSA-020S-2C-AA	D85G00900	J-1502000-08 1-pc Unit Heater, Hot Water, Suspended	RM 167
WV006-01	6650	4429	PM-SA-4030	Trane	UHSA-U42S-8C-AAC	D85G00911	J-1502000-08 1-pc Unit Heater, Hot Water, Suspended	Hallway
WV006-01	6650	4538	PM-SA-4030	Trane	E46R002	S85J16336	J-1502000-08 2-pc Unit Heater, Hot Water, Suspended	Supply Area
WV006-01	6650	4545	PM-SA-4030	Trane	N/A	D85G00911	J-1502000-08 38-pc Unit Heater, Hot Water	Throughout
WV006-01	6650	4620	PM-SA-4030	Trane	UHSA-42S-8C-AAA	D85G00912	J-1502000-08 7-pc Unit Heater, Hot Water, Suspended	Kitchen

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				

1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.			
2	Schedule shutdown with operating personnel.			
3	Follow lock out/tag out procedures always. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.			
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check valve for full stroke operation in both directions, if applicable.			
2	Check valve for signs of abnormal wear and leaks. Replace packing if needed.			
3	Clean the coil with vacuum cleaner.			
4	Comb the fins as needed.			
5	Clean all fans and motors.			
6	Check operation of controls and safeties.			
7	Lubricate as required.			
8	Check all motors, belts, pulleys, shafts, etc. for alignment.			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**

Rm 167 - Access blocked

