

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, HOT WATER

SITE AND BLDG #: WV016-01

MECHANIC
SIGNATURE: *Patrick Davis*

DATE: 11 December 18

LOCATION/RM #:

START TIME: 7:30

FINISH TIME: 3:30

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
WV016-01	6671	4392	PM-SA-4117	Sterling	HS-48-S	K97379617 006	J-1502000-08 1-pc Unit Heater, Hot Water, Suspended	Storage
WV016-01	6671	4425	PM-SA-4117	Sterling	HS-48-S	K97379617 004	J-1502000-08 1-pc Unit Heater, Hot Water, Suspended	Storage
WV016-01	6671	4426	PM-SA-4117	Sterling	HS-48-S	K97379617 007	J-1502000-08 1-pc Unit Heater, Hot Water, Suspended	Storage
WV016-01	6671	4530	PM-SA-4117	Sterling	HS-84-S	K97379617 010	J-1502000-08 2-pc Unit Heater, Hot Water, Suspended	Assembly Hall
WV016-02	6701	4393	PM-SA-4195	Bradford white	N/A	P#8322136	J-1502000-08 1-pc Unit Heater, Hot Water, Suspended	Maintenance Room
WV016-02	6701	4427	PM-SA-4195	N/A	HS-24S	N/A	J-1502000-08 1-pc Unit Heater, Hot Water, Suspended	Not Found in this Bldg.
WV016-02	6701	4451	PM-SA-4195	N/A	N/A	N/A	J-1502000-08 1-pc Unit Heater, Hot Water Radiant	Garage Bay
WV016-02	6701	4570	PM-SA-4195	N/A	N/A	N/A	J-1502000-08 3-pc Unit Heater, Hot Water, Wall Mounted	Garage Bay
WV016-02	6701	4594	PM-SA-4195	N/A	N/A	N/A	J-1502000-08 4-pc Unit Heater, Hot Water Radiant, Spark Resistant Covering	Garage Bay

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)	
		YES	NO		

SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓		
2	Schedule shutdown with operating personnel.	✓		
3	Follow lock out/tag out procedures always. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check valve for full stroke operation in both directions, if applicable.	✓		
2	Check valve for signs of abnormal wear and leaks. Replace packing if needed.	✓		
3	Clean the coil with vacuum cleaner.	✓		
4	Comb the fins as needed.	✓		
5	Clean all fans and motors.	✓		
6	Check operation of controls and safeties.	✓		
7	Lubricate as required.	✓		
8	Check all motors, belts, pulleys, shafts, etc. for alignment.	✓		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**

