

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, ELECTRIC

SITE AND BLDG #: WV022-01

MECHANIC

SIGNATURE: Patrick Davis

DATE: 10 December 2018

LOCATION/RM #: 119 / Assembly / Storage / Motor Pool

START TIME: 7:30

FINISH TIME: 3:30

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
WV022-01	6696	4175	PM-SA-4175	Modine	HS 86201	05080895	J-1502000-08 1-pc Unit Heater, Electric, Suspended	Rm 119
WV022-01	6696	4603	PM-SA-4175	Modine	HSL 63201	05080994	J-1502000-08 5-pc Unit Heater, Electric, Suspended	Assembly Storage
WV022-02	6663	4085	PM-SA-4085	Qmark	MUH 208	N/A	J-1502000-08 1-pc Unit Heater	Motor Pool
WV022-02	6663	4475	PM-SA-4085	Reznor	N/A	N/A	J-1502000-08 2-pc Unit Heater	Motor Pool

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer’s recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓		
2	Follow lock out/tag out procedures always. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check heater coils and associated piping for leaks or corrosion.	✓		
2	Clean heating coil. Brush vacuum where accessible.	✓		

3	Inspect wiring and electrical controls for loose connections, charred, frayed or broken insulation, evidence of short circuiting, wrong size fuses, circuit breakers, or switches, and other electrical deficiencies. Tighten any loose connections.	✓		
4	Inspect fan for bent blades, unbalance, excessive noise, and vibration.	✓		
5	Check motor and fan shaft bearings for noise, vibration, overheating; lubricate bearings.	✓		
6	Verify proper control by modulating the thermostat through complete cycle.	✓		
7	Inspect unit for proper operation.	✓		
8	Inspect unit for overall condition and recommend for replacement or other needed repairs.	✓		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: HVAC Technician **Additional Notes:**



The Large overhded units in
the Motor Pool aren't in use.
Radient Heat is Primary Source