

REVIEWED

By Michael Merchan at 2:44 pm, Jan 14, 2019

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #: WV031-02**LOCATION/RM #:** Motor Pool**MECHANIC****SIGNATURE:***Patrick Davis*

DATE: 19 December 18

START TIME: 7:30**FINISH TIME:** 3:30

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
WV031-02	6677	4254	PM-SA-4138	N/A	D-120-TE	397969	J-1502000-08 1-pc Unit Heater, Gas, Suspended	Storage
WV031-02	6677	4272	PM-SA-4138	REZNOR	FE165	4V2 66MN 81797	J-1502000-08 1-pc Unit Heater, Gas, Suspended	Garage Bay
WV031-02	6677	4316	PM-SA-4138	N/A	N/A	N/A	J-1502000-08 1-pc Unit Heater, Gas, Suspended	Garage Bay

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓		
2	Follow lock out/tag out procedures always. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	For gas/oil heaters: 1. Remove access panels if applicable. 2. Check the fire box liner or refractory for cracks and leaks. 3. Check all gas lines for leaks. Repair as needed.	✓		
2	Clean dirt from heater, vacuuming is preferred.	✓		

3	Check operation of gas valve.	✓		
4	Check for gas leaks.	—		
5	Check operation of thermostat.	✓		
6	If applicable, replace primary air intake filter.	—		
7	As needed, clean spark electrode and reset gap, replace if necessary.	✓		
8	Inspect flue pipe and connections.	✓		
9	If applicable, inspect and clean outside air blower and blower intake.	✓		
10	Inspect unit for proper operation.	—		
11	Inspect unit for overall condition and recommend for replacement or other needed repairs.	✓		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: HVAC Technician **Additional Notes:**

