

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

Filter Replacement

SITE AND BLDG: WV002-01

MECHANIC
SIGNATURE

Andy Bird

DATE:

5-14-19

LOCATION/RM #:

START TIME:

10:15

FINISH TIME:

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
WV002-01	8497	3066	FQ-3066	<i>York</i>	<i>CS74SHFC2x4</i>	<i>CECM-001804</i>	J-1502000-04 1-pc Air Handler Quarterly Filter PM	<i>Mech RM</i>
WV002-01 <i>1</i>	8484	3041	FQ-3041	<i>York</i>	<i>11</i>	<i>CECM-001805</i>	J-1502000-04 1-pc Air Handler Quarterly Filter PM	
WV002-02	8484	3042	FQ-3041				J-1502000-04 1-pc Air Handler Quarterly Filter PM	<i>OMS</i>

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check, clean, and/or replace both internal and external filters as necessary.	✓		
2	Label and Date Filter	✓		
3	Did all High Asset Filters get Changed		✓	Filter installed 4-29-19
Qty	Size			NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: GMW **Additional Notes:**

