

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

V A U L T D O O R

SITE AND BLDG #: WV006-01

MECHANIC SIGNATURE: Mike Merchan **DATE:** 22 Jul 19
LOCATION/RM #: _____
START TIME: 8:30 AM **FINISH TIME:** 9:40 AM

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
WV006-01	9774	7909					J-1502000-55 1-pc Arms	Vault room 168
WV006-01	9774	7910					J-1502000-55 1-pc Arms	Vault room 169

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	✓		Security Pwrs
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		Completed by Sub.

TO BE PERFORMED AT EACH INSPECTION SERVICE

- 1 Check alignment of dial ring with lock case; correct if necessary.
- 2 Check mounting screws of dial ring and lock case; tighten them, using a thread locking compound.
- 3 Look for corrosion or presence of any foreign matter that will in any manner affect the lock's proper operation.
- 4 Look for any signs of malfunctioning or impending failure.
- 5 Look for any signs of tampering, forced, or covert entry; report this to the local Security and Law Enforcement Office.

6	Check Alignment of door with frame	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Check for difficulty in opening, closing or locking the door.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Replace all defective hardware	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker Additional Notes: