

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**WATER HEATER**

**SITE AND BLDG #:** WV007-01

**MECHANIC**  
**SIGNATURE:** *Andy B*

**DATE:** *5-28-19*

**LOCATION/RM #:**

**START TIME:** *1PM*

**FINISH TIME:** *3PM*

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
WV007-01	8629	7076	PM-QT-6813	<i>Bradford White</i>	<i>75T80B3N</i>	<i>DK9777 280</i>	J-1502000-27 Water Heater	<i>Mech, RM</i>

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓		
2	Schedule shutdown with operating personnel.	✓		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check valve for full stroke operation in both directions, if applicable.	✓		
2	Check valve for signs of abnormal wear and leaks. Replace packing if needed.	✓		
3	Clean the coil with vacuum cleaner.	✓		
4	Comb the fins as needed.		✓	<i>N/A</i>
5	Clean all fans and motors.	✓		
6	Check operation of controls and safeties.	✓		

7	Lubricate as required.		/	✓	✓/n
8	Check all motors, belts, pulleys, shafts, etc. for alignment.	✓			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**

