

## REVIEWED

By Mike Merchan at 9:19 am, Mar 08, 2019

## PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

## Filter Replacement

SITE AND BLDG #: WV010-02

LOCATION/RM #: Room 101

MECHANIC  
SIGNATURE: *Patrick Davis*

DATE: 4 March 2019

START TIME: 9:00

FINISH TIME: 10:00

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
WV010-02	7882	4642		Seabreeze	412CH328	N/A	J-1502000-09 1-pc Packaged Terminal AC   Filter DecMarJunSep	101
WV010-02	7882	4649		LG	LP123HD3A	102KADT 00698	J-1502000-09 1-pc Packaged Terminal AC   Filter DecMarJunSep	101

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check, clean, and/or replace both internal and external filters as necessary.	✓		
2	Label and Date Filter	✓		
3	Did all High Asset Filters get Changed	✓		
Qty	Size			NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: GMW Additional Notes:

Page 1 of 1

