

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**LIGHTING, OUTSIDE**

SITE AND BLDG #: WV014-01

MECHANIC  
 SIGNATURE: *Patricia L. Davis*

DATE: 4 January 2019LOCATION/RM #: LotSTART TIME: 7:30FINISH TIME: 8:30

| Site Location | WO # | Asset # | PM # | Manufacturer | Model Number | Serial # | Asset Description                           | Asset Location |
|---------------|------|---------|------|--------------|--------------|----------|---|----------------|
| WV014-01      | 6927 | 7470    |      | N/A          | N/A          | N/A      | J-1502000-45 7-pc Flood Light, Pole Mounted | Lot            |

| CHECK POINT                                       | CHECKPOINT DESCRIPTION   | TASK COMPLETE |    | NOTES/ ACTIONS<br>(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|---|--|---------------|----|---|
|   |  | YES           | NO |   |
| <b>SPECIAL INSTRUCTIONS</b>                       |  |               |    |   |
| 1   | In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to. | /             |    |   |
| 2   | Schedule and coordinate work with operating personnel.   | /             |    |   |
| 3   | Follow lock out/tag out procedures always. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.                            | /             |    |   |
| <b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b> |  |               |    |   |
| 1   | Open and tag switch.   | /             |    |   |
| 2   | Inspect visual condition of wiring. Look for evidence of overheating.  | /             |    |   |
| 3   | Check for proper light operation.  | /             |    |   |
| 4   | Test operation of automatic switches/ time clock/ photocells if applicable.  | /             |    |   |
| 5   | Inspect light pole and mounting devices for deficiencies.  | /             |    |   |
| 6   | For any noted deficiency, takes pictures and open corrective maintenance ticket.   | /             |    |   |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**

